

**Faculty Council Meeting**  
**Wednesday, November 20**  
**12:45 – 2:00, 4<sup>th</sup> Floor Library Conference Room**

**Minutes**

Members Present:

Jeff George, Chair	Bill Volz
Cliff Odle, Vice Chair	Joe Mills
Wade Wilson, Secretary	Frazier Smith
Abby Yager	Chris Dorr
Christopher Bruhn	Claire Fort
Rosemary Millar	Elizabeth Klaimon
Anson Koch-Rein	Jared Redick
Kara Anderson	Martha Golden
Dmitri Vorobiev	

1. Call to order: 12:47 PM
2. Approval of minutes
  - a. Motion from Volz, seconded by Vorobiev
  - b. Approved without dissent
3. Guest: Rich Whittington, Advancement
  - a. Faculty Endowed Scholarship: suggested changes to governing language (**see attached presentation**)
    - i. Change distribution requirements from “donations” to “market value,” allowing an increase from 3 to 5 scholarships per year
    - ii. Change amount of distribution from fixed \$1000 to “amount allowed by growth of fund,” allowing an increase to roughly \$1500 per award now, with future increase possible
  - b. Past fundraising by faculty was often tied to donations in honor of retiring faculty – we should bring back that practice.
4. Chair Report
  - a. (For information): CSI discussions progress & timeline
    - i. “Big Ideas” list compiled from prior committees: final vetting now, available to faculty no later than January 15 (hopefully earlier)
    - ii. December 11: meeting with Deans et. al. to develop process and timeline
    - iii. Early January: continued discussion during Deans’ Retreat
    - iv. Jan 15: Town Hall 4 (presenting/discussing the Big Ideas)
    - v. Jan 31: Town Hall 5 (gathering new ideas)
    - vi. Feb 11: Collaborative Day (university-wide discussion)
      1. Hopefully a fleshed-out proposal
      2. At minimum, a narrowed and more developed list of ideas

- vii. Ultimate Target: culmination of CSI process in fall of 2026
    - 1. Process from Feb '25 to Aug '26 needs to be defined
  - b. (For information): Searches task force timeline & process
    - i. Asked Provost to allow until end of February for delivery of recommendations (both Deans' committee and FC task force)
    - ii. Deans, FC will work with Angela Mahoney and Kim Bradfield to reconcile and finalize recommendations by end of May.
    - iii. Approval by Executive Committee over the summer, guidebook in place for fall of 2025.
  - c. (For information): December Board of Trustees meetings: volunteers needed
  - d. (For information): Post-Election resources from Institutional Engagement
    - i. [https://www.uncsa.edu/announcements/20241118-post-election-resources.aspx?utm\\_source=UNCESA+Campus+Morning+Update&utm\\_campaign=2f761d9ed1-RSS\\_EMAIL\\_CAMPAIGN&utm\\_medium=email&utm\\_term=0\\_1ac7a9b334-2f761d9ed1-469008207](https://www.uncsa.edu/announcements/20241118-post-election-resources.aspx?utm_source=UNCESA+Campus+Morning+Update&utm_campaign=2f761d9ed1-RSS_EMAIL_CAMPAIGN&utm_medium=email&utm_term=0_1ac7a9b334-2f761d9ed1-469008207)
  - e. Reminder for SECC, from Marla Carpenter
5. Old Business
- a. Ombuds Committee
    - i. (For vote) Elect second faculty rep
      - 1. 8 faculty members expressed interest in the role
      - 2. Motion from Dorr to elect Paul Sharpe, seconded by Vorobiev
      - 3. Sharpe elected without dissent
    - ii. (For discussion) Restarting committee, policy questions
      - 1. Hasn't met since spring of 2023; should meet at least once per year to hear from Ombuds
      - 2. Staff and admin reps have not been updated
      - 3. Reporting structure: Chancellor vs Institutional Integrity
      - 4. Goals: to have a full-time ombuds, program for students as well
      - 5. Faculty candidates that weren't elected will be offered the opportunity to form a task force to support the committee
  - b. (For information/discussion): Shared governance summit follow-up
    - i. December 10, 4:00 – 6:00, followed by faculty/staff social
    - ii. We will analyze some of the case studies from the list we developed in August, with the goal of developing a set of UNCESA-specific principles representing best practices in shared governance
6. Standing Committee Reports
- a. Faculty Development Committee – Rosemary Millar
    - i. Advanced 9 applications for professional development grants, all approved by the Provost.
    - ii. Spring deadline for PD grant applications is February 28
    - iii. Faculty Reassigned Time application deadline is January 31 (**see attached materials**)
  - b. Faculty Welfare Committee – Anson Koch-Rein

- i. Invited Dean Rachel Williams to talk to the committee about the Faculty Workload Policy (both the requirement from the system examining type of work, and our local conversation about quantity of work)
  - ii. Overlaps with CSI discussion; can use generated data to uncover inequalities in quantity of work, as well as difficulties in measuring and categorizing some of the types of work we do.
- 7. Faculty Assembly Report – Elizabeth Klaimon, Cliff Odle
  - a. **See draft of November meeting minutes attached**
  - b. Report on support and money going to Western NC through system efforts
  - c. Discussion of Chapter 6 of UNC System Policy Manual (on Academic Freedom and Tenure)
    - i. Redline document coming soon for feedback
    - ii. Slides included in minutes referenced above
  - d. All reps received QPR training
  - e. Time in committee meetings
- 8. Course Evaluation Committee Report – Bill Volz \*TABLED to 12/10\*
- 9. Adjourn

# FACULTY ENDOWED SCHOLARSHIP

11.20.24



# BACKGROUND

- Started in 2006 by the Faculty Council with an initial gift of **\$25,000**
- Originally conceived as a **\$2,500** scholarship per recipient, the Faculty resolved to reduce the annual award to **\$1,000** in 2008.
- The first **\$1,000** scholarship was awarded in the Spring of 2008 to Benjamin Yannette in Drama.
- Historically has been a great way for current faculty to honor retiring faculty
- **\$250** in new gifts in FY24
- Direct donations to the fund total **\$97,072**
- With investment growth, market value of the fund reached **\$162,337** as of June 30, 2024

# FY24 RECIPIENTS

- Josephine D'Arcy, Third Year UG, Design & Production Stage Management\*
- Jennifer Kim, Third Year UG, Contemporary Dance\*
- Hannah Mufuka, Fourth Year UG, Music Composition

\* Might have to find replacement scholarships for 4<sup>th</sup> year.

# CRITERIA

- Recipients must be enrolled FT in any of the degree programs: High School Diploma, BFA, BM, MM or MFA. Candidates for certificates are not eligible.
- Recipients are chosen in the Spring prior to the Fall of the same year the scholarship will be awarded.
- Candidates must be in good standing in both the granting art school and the division of academic programs.
- Candidates must excel in their chosen field and demonstrate outstanding discipline and commitment to the development of their talent and craft.
- Candidates must display respect for the institution, their fellow students and the faculty and staff.

# SELECTION PROCESS

- By February 1, Faculty Council directs the awarding art school to form an ad-hoc committee of interested faculty to solicit nominations from their peers.
- By March 1, the awarding art school committee presents 3 – 5 candidates to the faculty endowed scholarship committee (FESC), a 4-person committee elected from the academic program faculties.
- By April 1, the FESC will return to the art school committee a list of the students fulfilling the academic program portion of the criteria.
- In April, at a full-faculty meeting of the awarding school, the Faculty elects the recipient.
- The award winner will be announced at Awards Day.



# ROTATION

- The scholarship will rotate annually among the schools in alphabetical order.
- With each **\$25,000** donated, a new art school recipient may be awarded.
- To date, donations have reached **\$97,072** resulting in 3 awards of \$1,000 each.
- In FY24, Design & Production, Drama and Filmmaking awarded the Faculty Endowed Scholarship.
- Under the existing agreement, with another **\$2,928** in donations, a 4<sup>th</sup> school could award the scholarship.

## RECOMMENDATIONS TO CONSIDER

- Eliminate “rotation” by calculating award availability based on **market value** instead of **historic value** and make an award available for all five art schools annually.
- Remove \$1,000 limit for awards and allow the scholarship to grow as funding grows.
- Consider limiting eligibility to students entering their final year of study for their respective degree program.
- Continue encouraging faculty to donate to the fund in honor of retiring faculty.

DONATE



<https://host.nxt.blackbaud.com/donor-form?svcid=tcs&formId=3311bbac-b7b3-426d-b6c2-e2f232091fd8&envid=p-xgelOYNmL0yhUyEn4KfYZA&zone=usa>

# Guidelines for the Academic Year of 2024 - 2025

1. Applications must be submitted through the Dynamic Forms application portal by 5pm, Friday January 31<sup>st</sup>, 2025. This deadline is for reassigned time to be taken in the fall or spring semester of the following academic year (Fall 2025, Spring 2026).
2. Each applicant must have been a full-time faculty member for at least five years at the time of application.
3. As stated in the UNC Policy Guidelines for Reassigned Time, each applicant agrees to remain on the faculty full-time for at least one year after completion of the reassigned time, or to repay in full the salary received during the reassigned time period.

*(See UNC Policy Manual 300.2.6, section IV, paragraph 2)*

4. Applicants who have been awarded reassigned time may apply again after a period of 6 years.

*(See UNC Policy Manual 300.2.6, section VI)*

5. The application will be automatically sent to your dean for signature upon submission, thereby indicating their support of the reassigned time project.
6. The successful applicants will be notified by the end of Spring 2025 semester.
7. Each successful applicant must submit to the Faculty Development Committee a written report of the completed project at the end of the reassigned time period.
8. Each successful applicant must give a presentation on the project undertaken during the reassigned time within one year of completing the reassigned time.

## EVALUATION CRITERIA

The following criteria will be used to assess each application:

- 1. Project Merit:** How worthy is the proposed reassigned time project?
- 2. Faculty contributions to UNCOSA:** The committee will consider the applicant's work at UNCOSA as well as recognition, honors, and awards received in his/her respective field.
- 3. Longevity:** Length of service at UNCOSA will be a determining factor.
- 4. Principle of school rotation:**
  - A. Faculty from all five schools at UNCOSA may apply for reassigned time.
  - B. Applications from schools that have not recently been awarded reassigned time will be given consideration over those from schools that have recently received awards.



# UNC SYSTEM FACULTY ASSEMBLY

## UNC System Faculty Assembly Meeting: Friday, November 8, 2024

### Draft Minutes

Vice Chair Toby King called the meeting to order on the virtual platform Zoom at 9:03 am.

Vice Chair Toby King offered a report, first updating the Assembly on conditions in western NC in the aftermath of Hurricane Helene.

- Western Carolina University resumed normal operations with in-person classes on October 21, with accommodations in place for those unable to return to campus.
- At Appalachian State University, five campus buildings were damaged; only one remains offline. Toby noted outreach efforts by ASU to support others in the area.
- UNC-Asheville resumed classes on October 28 in a remote format which will continue through the remainder of the semester. UNCA has installed its own water purification system and will undergo mold abatement in preparation for a return to in-person classes in January. Communication from UNCA leadership has been excellent even through very challenging circumstances when “normal” methods of communication were not available.

Toby King stressed that communication is key across campus leadership, noting robust conversation at the Senate/Council Chairs meeting on Thursday, November 7. He then acknowledged recent elections outcomes, highlighting that there is no more supermajority in the NC General Assembly.

The minutes were approved as circulated.

David English, SVP of Academic Affairs, offered updates from the UNC System Office. He outlined support for institutions in western NC, including:

- Scholarships through the North Carolina State Education Assistance Authority for students at ASU, UNCA, and WCU
- \$5.5 million appropriation by the legislature to cover tuition for the spring semester for all students at UNCA
- \$5 million appropriation will support students at other institutions impacted by the hurricane through grants.

David English previewed items from the upcoming BOG meeting. His presentation was followed by questions.

Vice Chair Toby King called on Sandie Gravett and FAEC member Herle McGowan to facilitate feedback from the Assembly on potential Ch 6 revisions/updates. Sandie Gravett [presented slides](#) that offered background, a timeline and an overview. Vigorous discussion followed, led by Herle McGowan ([slides here](#)), focused on definitions of faculty and notice requirements.

Vice Chair Toby King acknowledged Kelley Greer, Behavioral Health Consultant for the UNC System Office, who previewed the QPR training. Her introduction was followed by breakout sessions for the six Faculty Assembly committees: Academic & Institutional Policy, Budget & Finance, Communications, Faculty Welfare, Governance/Strategy, and Psychological & Physical Health and Safety.

Following the committee breakouts, Toby King recognized Kelley Greer and Kelly Harrison, QPR Program Coordinator, UNC System Office, who led the Assembly in Question, Persuade, Refer (QPR) training. The QPR Institute will email certificates and a digital QPR booklet with information from the training.

The meeting was adjourned at 12:48 pm