

University of North Carolina School of the Arts
Semans Arts and Administration Building, SAAB 306
Winston-Salem, North Carolina

COMMITTEE MEMBERS:

Rhoda Griffis (Chair)*, Jonah Boaker*, Eric Flow*, David Neill*, Nia Franklin*, Kyle Petty*, Jack Sargeant*, Peter Juran* (ex officio)

* denotes voting members

COMMITTEE STAFF:

Patrick J. Sims, Executive Vice Chancellor and Provost, Karen Beres, Vice Provost and Dean of Academic Affairs, Laurel Donley, Vice Provost of Student Affairs, David L. Harrison, General Counsel, Kathryn McMillan, Staff, Amanda Balwah, Staff, Jeff George, Chair of UNCSCA Faculty Council, Victoria Nash, Staff Council Representative

AGENDA

OPEN SESSION

1. Call to Order and Confirm Quorum..... Rhoda Griffis
2. Approval of Minutes from the September 26, 2024, Meeting Rhoda Griffis
3. Student Government Association President Report..... Jack Sargeant
 - a. Production Evaluation Survey
 - i. https://uncca.co1.qualtrics.com/jfe/form/SV_5iFfUrDxkLXPnRk
 - ii. <C:\Users\13368\Documents\Production Eval responses.pdf>
 - b. Time Audit Relaunch
 - c. ASG
 - i. Hurricane Helene Relief
 - ii. Rest and recharge act
 - iii. Student organizing and protest protection act
 - d. Event
 - i. Townhall (October 28th)
 - ii. Safety Walk (November 18th)
 - e. Committees

- i. Dining
 - ii. Tuition and fees
 - f. Parking
 - g. SGA Merch
- 4. Faculty Council Report.....Jeff George
 - a. Strategic Plan: new phase of CSI moving forward
 - b. Shared Governance:
 - c. Other Faculty Council Work
- 5. Student Affairs ReportLaurel Donley
 - a. Student Affairs Initiatives
 - i. Health and Wellness
 - ii. Wellness Center
 - a. Volume Statistics (August – October)
 - iii. Medical Services
 - iv. Counseling Services
 - v. Uwill (Telemental Health) Program Utilization
 - vi. Student Assistance and Support (Case Management)
 - a. Case Statistics (August – October)
 - b. Men of Color Group
 - vii. Fitness Center Highlights
 - b. Student Conduct and Community Standards
- 6. Academic Affairs Report..... Karen Beres
 - a. Student Success
 - i. Removal of separate Division of Liberal Arts (DLA) Grade Point Average (GPA)
 - ii. Policy Change
 - iii. Implications of policy change
 - b. Faculty Workload
 - i. Faculty workload report
- 7. Provost’s Report & Clery Update..... Patrick J. Sims
 - a. Clery Updates
 - i. Clery crimes
 - ii. Clery geography
 - iii. Clery crime statistics

iv. Plan of Action

- b. D&P Collaboration with IAPPA
- c. Annual Program Review (APR) Policy
- d. Vice Provost Enrollment Management (VPEM) Search Launch

8. Other Business..... Rhoda Griffis

9. Motion to Move to Closed Session..... Rhoda Griffis

CLOSED SESSION

10. Approval of Minutes from September 26, 2024 Meeting..... Rhoda Griffis

11. Personnel Matter Patrick J. Sims

12. Motion to Return to Open Session..... Rhoda Griffis

OPEN SESSION

13. Adjourn..... Rhoda Griffis

September 26, 2024, 1:45-3:15pm - MINUTES

University of North Carolina School of the Arts
Boardroom, Seman's Administration Building, SAAB306
Winston-Salem, North Carolina

TURSTEES PRESENT:

Jonah Bokaer*, Nia Franklin*, Kyle Petty*, Jack Sargeant*, Peter Juran* (ex officio)

* denotes voting members

TURSTEES ABSENT:

Rhoda Griffis (Chair)*, Eric Flow*

TRUSTEES ONLINE:

David Neill*

COMMITTEE STAFF PRESENT:

Patrick J. Sims, Karen Beres, Laurel Donley, David L. Harrison, Kathryn McMillan, Amanda Balwah, Jeff George

COMMITTEE STAFF ABSENT:

Victoria Nash

OTHERS PRESENT:

Kim Bradfield, B. Afeni McNeely Cobham, Joanna Holden, Brian Cole, Valerie Thelen, Patrice Goldman, Nico McLaurin, Kory Kelly, Lissy Garrison, Travis Andrews, Angela Mahoney, Martin Ferrell, Liza Vest, Rachel Williams, Kevin Bitterman

OTHERS PRESENT ONLINE:

Marla Carpenter, Melanie Nuckols

AGENDA

OPEN SESSION

- 1. Call to Order and Confirm Quorum..... Peter Juran
- 2. Approval of Minutes from the March 7, 2024 Meeting Perter Juran

CONVENE MEETING AND CONFIRM QUORUM

Peter Juran convened the October 26th, 2024 Academic and Student Affairs Committee Meeting at 1:53 p.m. A quorum was confirmed.

APPROVAL OF MINUTES

Peter asked the committee members to review the minutes from the March 7th, 2024, meeting. They then called for a motion to approve the minutes as presented

MOTION: Jonah Bokaer moved to approve the minutes from the March 7th, 2024, meeting. Nia Franklin seconded, and the minutes were unanimously approved.

- 3. Student Body President Reports..... Student Body Presidents

The Student Body President, Jack Sargeant provided the following information:

- Jack reported the new team for the Student Government Association – some of the members are returning and we are excited to welcome them. He announced they were still working to secure a dance representative.
- SGA is working to improve the production process and time commitments of students and utilizing the student production evaluation survey to measure results
- Associate positions are entry level members to the SGA and help to understand the new culture on campus as they bring a fresh eye.
- Collaborative days are placed throughout the semester and Jack reports that students are excited about the offerings during these days.
- Jack reports ongoing excitement in participating in the UNC system Associates of Student Government (UNC ASG) and SGA is hoping and working to see the possibilities of UNCSA hosting a UNC ASG event on campus.
- Jack went on to describe the events that SGA has hosted as well as upcoming events and initiatives for the institution.

- SGA is working to help students find a voice and working with stakeholders across campus including campus dining to help build relationships.

The Graduate Student Council President, Nico McLaurin reported:

- Nico the GSC vice president introduced the new team for the Graduate Student Council
- He highlighted the art supply donation area in the library for students who can leave supplies they don't need and get items they may need
- He reports that communication is key to better service between the different departments on campus and GSC would like to help improve communications.
- Working to diversify the programming of graduate students
- Administrative staff and faculty need to communicate better, and students are eager to collaborate.
- "Shop space, faculty, and staff are too limited to support the current production load.
- Students are feeling disconnected from other schools, particularly music who is siloed from the rest of campus.
- Stronger communication is needed to support student success and need to meet the needs of the different levels of students.

The High School Student Body President, Joanna Holden shared:

- Joanna, the high school student body president reports on the new HS student body team members, explaining that fall term elections just happened, and they successfully filled all positions and have started meeting as a full team.
- Priorities for the high school include mental health especially supporting younger students who are balancing the rigor of their new schedules and all the AP classes that they are taking. Special considerations for timing and scheduling is important for student success.
- Joanna is working on the policy committee to help define the needs for the institution that reflects the unique perspectives of the high school population.
- SGA is sharing meeting minutes with the student body at large and working to help make the commuter population feel more engaged with the campus community.
- Student government is working to collaborative with student clubs and participate in the local community organizations and non-profits to have service opportunities.
- The first Town hall happened and was a success.

QUESTION from Board Member– do you feel you are being supported and feel you are being heard

- Yes, GSC says the reporting structure works well but those not familiar with the resources online say they are difficult to find.
- SGA is comfortable with reporting up but working to make students feel more comfortable reporting to SGA – creating Instagram videos etc. to recognize who to approach so they can be connected to the right resources.
- All student reps are looking to foster more collaboration among three groups and student affairs is working to close the gap in communication.

Question from Board Member – we just heard about the receptive needs and the BOT is working to hear you all but are there any action items that we can support?

- Clear communication is needed to GSC around off-campus facilities – feels that the grad students are thought as as an afterthought. The needs of graduate students are different.

4. Faculty Council Report.....Jeff George

Faculty Council Chair, Jeff George presented:

- Jeff introduced himself as the faculty council chair and explained that he has been here for 12 years and this was a historic moment as he is the first high school faculty member to become the faculty council committee chair.
- He discussed there is a high school task force that is going through a policy review and is comparing policies from other institutions to find best practices.
- He gives credit to the board for allowing the three bodies of student government to present.
- Jeff expressed that student wellness is a key component to faculty wellness as the faculty are on the front lines helping students work through crisis.
- He shared that shared governance has been welcomed by the chancellor and provost and that faculty are excited to feel supported. There are several action items coming from the work of collaborating across the schools and faculty council looks forward to sharing the next steps.
- The Faculty Council Shared Governance Summit happened in August, and he outlined several next steps to ensure that faculty and administration work more collaboratively through the shared governance process.

- He went on to explain that faculty council is working to connect with each school to ensure their needs are being met.
- He expressed concerns with centralized decision making and the Dean’s ability to accurately reflect the administration’s initiatives, goals, and concerns.
- Jeff explains there is a disconnects from the global view of administrative and how in the weeds the faculty are.
- Salary compression is a problem and many faculty feel we have administrative bloat.
- Faculty council says there is a need to develop a detailed map of real solutions with a detailed timeline.
- Student workload is still an issue even with the new guardrails of 10 hours in a 13.5-hour timeframe which is still allowing for a 70-hour work week. High school curfew limits some of the workload for high school students.
- Jeff explains there is still a need to continue to re-evaluate the production calendar and centralize DLA, so it is not overlooked. He expresses he there is also still a need to establish a dark day for every school and remove exemptions from hour limits for tech days.
- Faculty must not be afraid to do the work and must not be afraid to dig in.

5. Student Affairs ReportLaurel Donley

Vice Provost of Student Affairs, Laurel Donley, reported:

- Student conduct this year has had less infractions this year and has been a smooth transition to this school year with only 20 minor conduct case resolution meetings (14 undergraduate, 6 high school), both of which are record lows. There were no student conduct majors for the first time in over a decade.
- We trained 16 new student conduct board members.
- We are celebrating the work of Nick Gawlik who was appointed the Region VII Co-Chair for ASCA (Association for Student Conduct Administration) overseeing Kentucky, Tennessee, North Carolina, South Carolina for 2024-25 term.
- She reported that a new Threat Assessment Screening tool was implemented into the Maxient form after attending UNC System Threat Assessment Team training with Campus Police, Institutional Integrity, and Student Assistance & Support.
- Student affairs conducted a conflict resolution workshop to student leaders across campus.

- Hurricane Debby left its mark for the high school orientation. Over the last couple of years, we have made significant changes to orientation. Almost 3 years ago we implemented a new campus app, but this year was the first incoming class that was introduced to the new app and all of orientation was completely organized through the new app which helped tremendously with tracking and accountability.
- Another thing that helped orientation be so successful was the phone calls and zoom meetings that student affairs did during the summer to talk through challenges and to help meet the needs of students by providing health and wellness resources before they arrived.
- An Artist guide was created to help give information to students as to know what to expect as a student in our conservatory environment. Each first-year student received a printed copy of the Artist Guide, which highlights counseling and case management resources, and focuses on key values connected to the student experience, including artistic sustainability and community.
- Laurel went on to explain that the new residence hall was not full last year, but all residence halls are at 93% occupancy, and we are creating great communities for our students. She explains they had very few requests from students (less than 25) that requested to live off campus.
- She went on to explain the three main challenges with housing on campus is current capacity, impact of inflationary expenses, and the need for housing rate adjustments.

6. Academic Affairs Report..... Karen Beres

Vice Provost and Dean of Academic Affairs, Karen Beres reported on:

- Vice Provost Beres was happy to announce that we have hired 20 new faculty this year which is representative of all schools except drama. They are involved in all areas of campus; participated in a three day on-boarding experience and are excited by the connections they are making with stakeholders across the institution.
- We are doing a great job with new faculty – working with TLC, writing staff, and others from across campus to help support their needs.
- The New Faculty Orientation this year was the second year of the expanded Academic Affairs onboarding which was extended from one day to three. Academic affairs has supported work with new faculty on syllabi, intro to Provost office, harassment training, and a welcome reception at the Chancellor’s residence.

- It was reported that in order to give perspective over the last three years, we have hired 1/3 of our total number of full-time faculty positions. Many of these new faculty members are following hiring freezes post Covid, and changes at the Dean level have reflected curriculum changes that support the new vision of the new Deans and their future which has attracted new talent to UNCSA.
- Student advantage week is creating leaders and a support system to work with incoming students. Typically, there is a cohort of 18-20 students and the program is in the early stages of looking at how to involve more students in this successful program.
- Academic Affairs is examining barriers for our students and looking at how we can remove barriers and to provide more student support.
- Karen explains that there are a high number of probationary students this fall (30 undergraduates) and resources are being stretched to support Academic Success Coach Program. These resources are used to offer tutoring sessions in the writing center, academic advising with DLA, and participation in the Penn Resiliency program.

7. Enrollment Update..... Sharon Hush/Patrick Sims

Provost Patrick Sims, currently overseeing Admissions reported:

- Provost Sims reported that he and Sharon Hush, registrar are the new interim co-directors of admissions – we are currently finalizing the job description to post for a *NEW* Vice Provost for Enrollment Management (VPEM) position. The VPEM role and the Director of Admissions role will be added to the searches we are running. Rob Myers, who was the interim director of admissions stepped down last week.
- The admissions department is working to define how to connect the dots between various stakeholders to ensure that the VPEM can help strategize to meet the overall enrollment needs of UNCSA.
- Provost Sims states that we are balancing the external forces of competition of other institution that are better sourced to meet financial needs and demands of students.
- He went on to review the Fall 2023 national and UNCSA enrollment numbers, the Fall 2024 headcount targets and submitted applications, and the current Fall 2024 enrollment data.

8. Provost's Report.....B. Afeni McNeely Cobham/Patrick J. Sims

Provost Patrick Sims, transition to the Provost report out:

- Provost Sims welcomed began his report but asking Associate Vice Chancellor and Vice Provost for Institutional Engagement, B. Afeni McNeely Cobham to report on updates within her department.
- B. Afeni reported that the landscape of EDIB initiatives from the system have changed and UNCSCA has been rebranding the EDIB office as the Division of Institutional Engagement that is steadfast in aligning services, curriculum, and programs with the broad goals of UNCSCA's strategic plan.
- The initiatives at the forefront of this work include Illuminating (and reinforcing) the connection between student success, belonging, and global artistry scholarship, providing learning opportunities for students through innovative leadership initiatives, advancing student success through support and advocacy, fostering community partnerships that enhance the experiences of UNCSCA stakeholders, and empowering artistic endeavors that demonstrate commitment to equality of all persons.
- Provost Sims then provided updates and explained that last year we completed the UNCSCA external review process for each of the five art schools. It was a monumental event as we are an elite institution and getting feedback from external evaluators helped us see what we are doing well, need to improve, and what next steps should be.
- Institutional themes that highlighted our successes included: our faculty, staff, and students are invested in student success, committed to excellence, and dedicated to UNCSCA; programs are consistently ranked among the highest with students being well prepared for industry careers; UNCSCA offers Industry-level resources, and Student Affairs demonstrates a clear culture of care.
- Needs and concerns that arose institutionally are we need to align strategic direction, align student credit hours, improve administrative processes such as communication and assessments, employ more effective business strategies to support student learning outcomes, and improve student choice within and outside programs.
- Next steps for the University include developing an institutional response to needs and concerns, creating a strategic and operational alignment template, and developing 3 year operation action plans.
- Patrick repeated the importance of establishing the search for the Vice Provost for Enrollment Management and Director of Admissions roles

- He then quickly announced successes that we are celebrating across campus as we are embracing change, and we are working to successfully mitigate these changes.

MOTION: Jonah Bokaer moved to move the meeting into closed session. Nia Franklin seconded, and the committee unanimously voted to move into close session.

9. Other Business..... Peter Juran

10. Motion to Move to Closed Session..... Peter Juran

CLOSED SESSION

11. Approval of Minutes from November 30th, 2023 Meeting..... Peter Juran

12. Personnel Matter Kim Bradfield

13. Motion to Return to Open Session..... Peter Juran

OPEN SESSION

14. Adjourn..... Peter Juran

MOTION: Jonah Bokaer moved to adjourn the meeting. Kyle Petty seconded, and the committee unanimously voted to adjourn.

AGENDA ITEM

Student Body President Update.....Jack Sargeant

Summary: The Student Body President will report on the following topics:

- a. Production Evaluation Survey
 - i. https://unca.co1.qualtrics.com/jfe/form/SV_5iFfUrDxkLXPNRk
 - ii. <C:\Users\13368\Documents\Production Eval responses.pdf>
- b. Time Audit Relaunch
- c. ASG
 - i. Hurricane Helene Relief
 - ii. Rest and recharge act
 - iii. Student organizing and protest protection act
- d. Event
 - i. Townhall (October 28th)
 - ii. Safety Walk (November 18th)
- e. Committees
 - i. Dining
 - ii. Tuition and fees
- f. Parking
- g. SGA Merch

Action: This report is for informational purposes only.

AGENDA ITEM

Faculty Council Update.....Jeff George

Summary: The Faculty Council Chair will report on the following topics:

- a. Strategic Plan: new phase of CSI moving forward
 - i. The current major goal of the FC officers is to advance a positive agenda and collaboratively develop a plan that leads to real improvements in the health & wellness of students & faculty. This plan should be codified in a way that will survive leadership changes, have a clear and detailed timeline, and include:
 - Re-examining the production calendar to adjust scope & spacing
 - Schedule changes that have tangible positive effects on the major friction points that exist now.
 - “Right-sizing” enrollment by redefining the capacity of and recruitment targets for each school, driven by the hiring of the VP of Enrollment Management and plans for High School Expansion
 - Eliminating salary compression, especially “double compression,” and finding innovative solutions to hire talent at market value
 - Reducing the administrative load carried by faculty
 - Continued progress in restoring the confidence of the faculty in shared governance
 - Improved accountability measures at all levels of the institution
 - Increasing scholarship funding to aid in recruiting and retaining students
 - ii. Working extensively with Deans to develop solutions to schedule & workload issues, as well as defining the processes and detailed timeline for the next phase.
 - iii. Deans must drive the discussion within each school; Faculty Council can support the process by serving as the connection between the seven conversations.
 - iv. Compiled a list of “Big Ideas” aggregated from 3 previous CSI committees, to seed conversations (**see addendum**). Shared with Deans, will share with faculty no later than January 15.
- b. Shared Governance:
 - i. On December 10th we are planing a follow-up to August’s summit with the Provost and Chancellor. We will begin to examine the case studies we generated at the summit.
 - ii. The Deans and Faculty Council are proceeding with parallel processes to develop a UNCSA-specific guidebook for best practices in faculty searches. After both task forces make recommendations before spring break, we will work together (along with Angela Mahoney and Kim Bradfield) to produce a collaborative product.
- c. Other Faculty Council Work
 - i. Task Forces
 - HS Employee Manual – nearing industry-leading draft recommendations

- A.I. Needs – gathering data from faculty
- Faculty Searches: preparing a survey for search committee members to take
- ii. Ombuds committee: elected second member, working to revitalize this work
- iii. Faculty Endowed Scholarship: changes in requirements to make it more impactful
- iv. Faculty manual changes: mostly spring semester
 - Peer review committees
 - Accreditation – syllabus requirements, developing & codifying processes
 - Efficiency & reorganization

Addendum: list of “Big Ideas”

The ideas presented below were brought forward by participants in the three CSI committees that have worked on these charges:

- Committee 1 (December 2022): composed of 2 faculty reps from each school
- Committee 2 (Summer 2023): composed of Associate Deans from each school
- Committee 3 (Fall 2023): composed of 1 faculty rep from each school

This list includes ideas directly related to student and faculty wellness, some of which are also schedule-related and could be included in CSI discussions. These ideas are presented as close to their original form as possible, with no opinions or value judgements attached, in roughly chronological order of their initial proposal. **Expanded details for each idea are on the following pages, along with credit for proposing the idea.** A separate document will gather pros and cons for each idea.

Faculty Ideas from Previous CSI Committees:

- Define what a credit hour entails at UNCSA, structure the curriculum to match, and develop a system of monitoring and enforcing our policy.
- Increase the separation between high school and college students.
- Use the plan for high school expansion to “right-size” student populations across the schools.
- Add/expand graduate programs that include teaching assistantships where it makes sense.
- Redesign the production calendar by examining scope & timing of productions.
- Change minimum required student participation in performances/productions to 6 or 7 out of 8 semesters.
- Revisit and rewrite UNCSA’s values statement as guiding principles for schedule, workload, and curriculum.
- Incorporate more student choice in our curriculum.
- Require a scheduled weekly dark day for every student.
- Re-examine the frequency and scope of invited guest artists.
- Expand access to quality food options across campus.
- Reimagine Collaborative Days as clustered periods rather than single days.
- Schedule more intentionally to manage levels of stress for students.
- Change to a five-day High School Academic Program schedule.
- Create and amplify a culture of pedagogical inquiry, discussion, and mastery.
- Expand on current CSI components to provide meaningful schedule relief for faculty & students.

Action: This report is for informational purposes only.

AGENDA ITEM

Student Affairs Report.....Laurel Donley

Summary: The Vice Provost of Student Affairs will report on the following topics:

- a. Student Affairs Initiatives
 - i. Health and Wellness
 - ii. Wellness Center
 - i. Volume Statistics (August – October)
 - iii. Medical Services
 - iv. Counseling Services
 - v. Uwill (Telemental Health) Program Utilization
 - vi. Student Assistance and Support (Case Management)
 - i. Case Statistics (August – October)
 - ii. Men of Color Group
 - vii. Fitness Center Highlights
- b. Student Conduct and Community Standards

Health and Wellness Update

Health and wellness continue to be a strategic focus for Student Affairs at UNCSA. Following the tragic loss of a student in October, we took immediate steps to expand support:

- Partnered with additional community counseling providers to meet the increased demand for student mental health services.
- Collaborated with Human Resources to enhance faculty and staff resources through the Employee Assistance Program (EAP) offered by ComPsych.

Wellness Center Updates

This fall, we enhanced the Wellness Center’s service model by integrating a dedicated nurse practitioner to provide direct care to students alongside Atrium Health providers. Our full-time physician assistant through Atrium resigned to pursue another career opportunity, and Atrium is actively searching for a full-time replacement.

Volume Statistics (August–October)

Despite staffing challenges within the Wellness Center, our commitment to student care remains strong. The data reflects consistent growth in service volume across most categories year-over-year, with only a few exceptions. These trends highlight the increasing demand for medical and mental health support among our students.

Medical Services

Type of Appointment	2022	2023	2024
Medical Provider (MD, PA, NP)	502	503	599
Psychiatry	32	49	83
Athletic Trainer Clinic (ATC)	856	1,225	1,033
Nutrition	57	42	45
CMA/RMA	159	92	79
Med Pick-ups	294	328	462
Dance Screenings	234	226	234
Total Student Appts.	2,134	2,465	2,535

Counseling Services

Type of Appointment	2022	2023	2024
Intake Appointments	153	159	163
Counseling Appointments	317	273	310
Crisis/Walk-in	42	45	28
Total Appointments	516	482	510
Outreach/Programming Events	11	15	29

UWill (Telemental Health) Program Utilization

- **Students Using the App:** 371
- **Individual Sessions:** 145

Student Assistance and Support (Case Management)

The focus for 2024-25 is enhancing student retention through wellness, engagement, community, and support.

Case Statistics (August–October)

Case Type	Cases
Student Support Team College & Graduate	133
Student Support Team High School	85
Pickle Pantry	70
Withdraw	12
Absence Verification	4
Threat Assessment Team	1
Student Conduct (High School)	1
Student Conduct (College/Graduate)	1
Total Cases	307

Note: Academic Early Warning cases are reported through Academic Affairs.

Men of Color Group

Led by Assistant Director Jordan Farmer, this group supports undergraduate and graduate students. Monthly meetings this semester featured collaborations with Piedmont Federal Bank (budgeting workshops) and Sodexo (low-cost cooking classes).

Fitness Center Highlights

Services Provided:

- **Personal Training:** Free individualized plans (184 sessions conducted August–October 2024).
- **Fitness Classes:** Taekwondo and yoga led by visiting instructors.
- **Orientation Sessions:** Equipment usage training.
- **Basketball Court:** Open gym, monthly intramural games, and a pickleball tournament.

The Fitness Center employs one part-time administrative assistant (non-student) and 20 students (undergraduate and graduate).

Utilization trends:

- **2021–2022:** 15,273 visits
- **2022–2023:** 20,813 visits
- **2023–2024:** 22,298 visits

Student Conduct and Community Standards

While last academic year saw no major cases, this academic year has included several minor incidents. Student Conduct has effectively leveraged training from Threat Assessment professional development to address student behavioral concerns.

Action: This report is for informational purposes only.

AGENDA ITEM

Academic Affairs Report.....Karen Beres

Summary: The Vice Provost and Dean of Academic Affairs will update the committee on the following topics:

- a. Student Success
 - I. Removal of separate Division of Liberal Arts (DLA) Grade Point Average (GPA)
 - II. Policy Change
 - III. Implications of policy change
- b. Faculty Workload
 - I. Faculty workload report

Student Success and Faculty Workload

1. Removal of separate Division of Liberal Arts (DLA) Grade Point Average (GPA)

- From memo to faculty, academic staff, and deans announcing the change:

“I am writing to bring to your attention an important change regarding the removal of the separate DLA GPA for undergraduate students at UNCSA. This policy change was proposed by the Division of Liberal Arts faculty, unanimously endorsed by the Educational Policies Committee, and approved by the Executive Vice Chancellor and Provost. This policy change removes the separate 2.0 GPA benchmark for liberal arts coursework, deferring to the GPA thresholds set by the individual art schools for satisfactory academic progress. Implementation of this policy change will begin immediately, with support from Academic Affairs and the Registrar.

The policy change reads as follows:

Students are expected to pass all of their general education courses with a grade no lower than a D in order to complete their General Education Requirements and meet the cumulative GPA minimum of their respective Art School programs to graduate with a B.F.A or B.M. Degree. Students who are in danger of not meeting the cumulative GPA requirements required for graduation in the 4th semester may be placed on probation. The minimum passing grade for all DLA courses is a D.

To ensure that all current undergraduate students are apprised of this change, a notification and certification will be included at the onset of the online registration process for spring 2025 classes. All undergraduate students will be required to attest that they have read and understand this change and its implications on their general education coursework in order to continue with registration.”

- Implications of this policy change:
 - Immediate implications:
 - For fall 2024: 1 undergraduate student eligible to graduate (delayed from anticipated graduation in spring 2024)
 - For spring 2025: 7 undergraduate students eligible to graduate who would not have been able to if the 2.0 DLA GPA requirement were still in place
 - Implications on the Academic Success Coach program:
 - In fall 2024, 30 students were on probation and were required to engage in coaching through the Academic Success Coach (ASC) program
 - Out of these 30 students, 26 were placed on probation at least partially due to a DLA GPA below the required 2.0
 - Note: students will still be required to meet the overall required GPA of their art school major and will need to earn at least a D in all general education classes.

2. Faculty Workload Report

- An initial Faculty Workload Committee met three times during spring 2024 to draft a Faculty Workload Policy in alignment with the UNC Policy Manual 400.3.4[R], Regulation on Faculty Workload
 - UNCISA's Faculty Workload Regulation 633 was endorsed by the Provost Office and Chancellor and approved by the Board of Trustees in May 2024
- A separate Faculty Workload Committee continued to meet in summer 2024 to make recommendations on the implementation of required faculty workload plans
- Currently, deans are working with all multi-year contract faculty to determine:
 - Percentage of load dedicated to teaching
 - 60-80%; HSAP 70-80%
 - Percentage of load dedicated to service
 - 5-35%; HSAP 5-20%
 - Percentage of load dedicated to creative activity/research
 - 5-35%; HSAP 10-15%
 - All workload calculations must add up to 100%
- Due to the Provost Office on December 1; aggregate report due to System Office on January 1
 - Calculated for each school/division and overall institution for three categories

Action: For information purposes only

AGENDA ITEM

Provost Report & Clery Update.....Patrick Sims & Clarisse Davis

Summary: Clarisse Davis, Emergency Manager & Clery Compliance Officer will review CLERY crime statistics for the University for the last three years. The provost will then provide a report:

- a. Clery Updates
 - i. Clery crimes
 - ii. Clery geography
 - iii. Clery crime statistics
 - iv. Plan of Action
- b. D&P Collaboration with IAPPA
- c. Annual Program Review (APR) Policy
- d. Vice Provost Enrollment Management (VPEM) Search Launch

Action: This report is for informational purposes only.

Clery Crime	Year	On Campus	Residence Halls*	Non-Campus**	Public Property	Total	Unfounded Crimes***
Murder / Non-Negligent Manslaughter	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Manslaughter by Negligence	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Rape	2023	4	4	0	0	4	0
	2022	0	0	0	0	0	0
	2021	1	1	0	0	1	0
Fondling	2023	4	1	0	0	4	0
	2022	2	1	0	0	2	0
	2021	1	1	0	0	1	0
Incest	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Statutory Rape	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Robbery	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Aggravated Assault	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Burglary	2023	0	0	0	0	0	0
	2022	1	0	0	0	1	0
	2021	0	0	0	0	0	0
Motor Vehicle Theft	2023	3	0	0	0	3	0
	2022 ¹	0	0	0	1	1	0
	2021	0	0	0	0	0	0
Arson	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	0	0	0
Domestic Violence	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	1	1	0
Dating Violence	2023	3	2	0	0	3	0
	2022	2	2	0	0	2	0
	2021	0	0	0	0	0	0
Stalking	2023	0	0	0	0	0	0
	2022	2	1	0	0	2	0
	2021	0	0	0	0	0	0
Liquor Law Arrests	2023	0	0	0	0	0	0
	2022	0	0	0	0	0	0
	2021	0	0	0	1	1	0
Drug Related Arrests	2023	1	0	0	0	1	0
	2022	1	0	0	2	3	0
	2021	1	0	0	7	8	0
Weapons Arrests	2023	0	0	0	1	1	0
	2022	1	0	0	0	1	0
	2021	0	0	0	0	0	0
Liquor Law Disciplinary	2023	5	1	2	2	5	0
	2022	9	9	0	2	11	0
	2021	9	6	0	2	11	0
Drug Related Disciplinary	2023	5	3	0	0	5	0
	2022	10	10	0	2	12	0
	2021	12	12	0	4	16	0
Weapons Disciplinary	2023	0	0	0	0	0	0
	2022	1	1	0	0	1	0
	2021	2	1	0	0	2	0

*Residence Hall Crime Statistics are a subset of the On-Campus Category

**Non-Campus Category includes locations owned or controlled by the institution away from campus for institutionally-sponsored trips for a duration of longer than one nights' stay.

***This number represents crimes investigated by Sworn Law Enforcement and determined to be 'Unfounded'; meaning there was evidence the reported crime did not occur.

¹One Motor Vehicle Theft on public property was inadvertently left off the 2022 Crime Statistics. This crime statistic has been adjusted to include this omission.

Regulation xxx

Approved:

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS
Academic Program Review Regulation xxx**

Source of Authority:

UNC Policy Manual 400.1

Revision Authority:

Chancellor

History:

First Issued:

Revised:

Revised:

Responsible Offices:

Office of the Provost

Effective Date:

I. Purpose and Summary:

To ensure that students are being prepared in alignment with the University’s mission, vision, and values, it is necessary for departments to engage in a systematic review that engages in the thoughtful, reflective study of the design and delivery of their programs. This policy ensures the continuous improvement and alignment of academic programs with the mission of the University to maintain relevance, quality, and effectiveness. Reviews will guide the strategic priorities of the academic unit in program revision and resource needs and should primarily provide perspectives useful to the academic units whose programs are under review and to their respective college deans. Reviews should also give those outside the academic unit an informed overview of the strengths, challenges, and needs of academic units.

The Academic Program Review (APR) process should include faculty from each academic unit and other stakeholders as necessary to comply with UNCOSA’s commitment to shared governance.

II. Scope:

This policy provides guidance for the periodic programmatic review of all UNCOSA academic degree programs in accordance with UNC Policy 400.1.

III. Definitions:

- A. Academic Program/Academic Unit** – For the purpose of this policy, academic programs include the eight (8) UNCOSA Postsecondary bachelors and masters degree programs as identified within the UNC System Academic Program Inventory.

IV. Policy:

A. General Policy

1. The UNC System Policy on Academic Program Planning went into effect on May 23, 2024. The University of North Carolina School of the Arts (UNCSA) has adopted its own Policy on Academic Program Planning and Review that our academic units will follow. It is modeled after the UNC System policy and tailored to address needs as identified by UNCSA.
2. The Provost's Office and the Director of Academic Planning and Institutional Research have been given delegated authority to oversee the academic program planning and review processes as described in this policy. Any modification to or deviation from this policy and its accompanying processes must be approved by the Provost or their designee.
3. At the designated intervals, the academic program review should include evaluation of
 - a. Enrollment, and impacting factors thereof;
 - b. Relevant faculty and staff metrics;
 - c. Workforce demand;
 - d. Student outcomes;
 - e. Program costs and budget considerations;
 - f. Overall contribution of academic programs to the UNCSA mission and values;
 - g. Other considerations as mandated by UNC Policy 400.1 and as identified by the Chancellor, Provost, or designees.
4. The Chancellor shall be prepared to take action to expand, contract, or discontinue academic programs based on the APR. The APR process will be inclusive of faculty from the respective academic units as part of the institution's commitment to shared governance.
5. Summary reports will be reviewed by the UNCSA Board of Trustees and submitted to the UNC System President on an annual basis.
6. Additional (ad hoc) reviews may be conducted as necessary based on emerging needs or directives from the Chancellor or designee.