



DATE: 9/19/19

RE: Staff Council Meeting

---

## WELCOME & INTRODUCTION

Call to order at 11:01 by Staff Council Chair-Elect Elizabeth White

## OLD BUSINESS

The August March meeting minutes were called to be accepted by Heather Lathrop

Victoria Scott motioned

\_\_\_\_\_ seconded

All in favor

The minutes for August are accepted as written and will be posted to the school website.

## NEW BUSINESS

- Welcome New Employees – Kathryn Rowe
  - Kim Stiller – High School Academics
  - Jasmine Clark – Residence Life
  - Richard Whittington – Advancement
  - Tracy Stone -- Facilities
- Artist Corp – Rebecca Nussbaum
  - 38 members, at 14 different sites, Easton Elementary is one of them.
  - Artist Corps, members have monthly trainings but also book clubs, especially learning about poverty
  - Reading groups—what they read and how that ties into their service; impact of poverty on children
  - What do the students need? – food to take home, shampoo powder; basic needs
  - Met with Elizabeth last month about how to work with Easton and helping them out – Ramona is putting together a needs list
  - Backpacks – churches contribute to those initial donations, but they need people to go to school and pass out these backpacks to the classrooms and students in need. ((Will count as community service leave)).
  - 3<sup>rd</sup> grade production of the Nutcracker (2<sup>nd</sup> half), asked D&P, etc., if they have anything to donate to them. We could provide a hospitality table (?)
  - Reading tutor—falls into a different leave category,, Marquette can answer questions about this
- Community Service challenge – will have a link on the webpage, Ramona contact. Percentage of department, recognition. Non-Easton specific: non-food items for staff here (get items through HR).
- Professional Development – Marquette

- HR website is updated, under training “Learning & Development” has course, description, times, and who the teacher is
  - If there is anything you want to see, email Marquetta or Angela so they can make it happen
- Amber – Special Events & Awards
  - Needs help on her team
- Faculty/Staff Appreciation
  - Expanded & more activities throughout the week
  - Angela—EXCITED about the WEEK, to honor and recognize
  - Monday—10/28: Donuts 9-11; drop off canned good for pickle pantry; mission Monday, when the scavenger hunt begins,
  - Tuesday – Tie Dye: giving shirts, going to dye them by the elephants; will also have breakfast 730-900
  - Wellness Wednesday – goal is flu shots, may need to have them earlier, as well as other activities
  - Thursday – Lunch plus scavenger hunt, in the process of coordinating that; costume contest if you or your department want to participate; raffle from scavenger hunt
  - Friday—group picture at library at 1p in the tie dye shirts made
- Enrollment Benefits – Andrea Clemmer
  - Hoping to have a great enrollment
  - Doing something different: 10/21-25: info sessions with brief overview and drill down to changes
    - Provided with handout so people can mark down what they like while listening, help folks less computer-savvy
  - Enrollment labs, will do those again
  - Open Enrollment November 2-19. A month later and 10 days shorter
  - Passwords: single sign-on – campus email& password work
  - Keep eye on mailbox, NC flex and benefits sending out info
  - Dates & times for info session and labs
    - Posting in My-SA, but also on benefits page on the scrolling announcements along the top
  - UPDATE, times offered:
    - Monday, October 21 at 9:00am & 2:00pm
    - Tuesday, October at 11:00am & 3:00pm
    - Wednesday, October 23 at 10:00am
    - Thursday, October 24 at 12:00pm & 2:00pm
    - Friday, October 25 at 9:00am & 12:00pm
- State Employees Combined Campaign – Elizabeth White
  - Packets, not enough but a lot of people do e-pledges – put them in general area or hand them out
  - \$10 minimum to a charity
  - Last year we had 14% of our population donate and we hope to continue increasing
    - Donating puts you in a raffle for a reserved parking spot
  - Three ways to donate
    - Pledge form
    - E-donate
    - Payroll deduction

- 3 for 1 donations campaign, because if you want to make a gift to UNCSA, it will also count towards the comprehensive campaign that we're doing, and we'll build up our percentage
- Scholarship Application – Sharon
  - Opens October 1<sup>st</sup>
  - Tuition & educational resources on our website
  - Our website says it ends 10/31 but their website says it ends 11/7
  - Dolores – has won a scholarship, speaks about experience
    - Supervisor letter of recommendation
    - \$1,000 is the most you can get
    - Figure out what it is that you're interested in, get info gathered, talk with supervisor, and submit necessary things
  - Not just about enrollment in continuing education but also for professional development opportunities
  - Reps include link in notes to districts
- Casey Powers unavailable to come
  - Would like info from staff on what they would like to see in the next provost
  - Reach out to her with questions you'd like to ask
- Jared Johnson – One Card
  - Next week Mon & Wed: three sessions, BAC refresher courses
  - Decided to open the training to whole campus because of such growth they want to introduce it to everyone to know how it works
  - Mon & Wed: 9-10 10-11 1-2
  - What happens with doors and access in various situations, piggy-backing on ALICE training
  - Understand how & why
  - For those interested but cannot make times will have make up session
  - Making sure our campus is ready physically if anything should happen
  - Reminder: always required to carry one-card

#### **OTHER ANNOUNCEMENTS, COMMENTS, OR QUESTIONS**

- Melissa—idea: Aramark, thinking of a way that we could thank them or acknowledge them.
  - Jared: in-house celebration each year, get thanks, etc., to Heather Pinks to celebrate them
  - Nice to have a specific staff-council recognition, too.

#### **STANDING OVATIONS**

The standing ovation announcements will happen at next month's meeting.

#### **MEETING CLOSURE**

Motion to close – Matt Horvat

Melissa seconded

11:45 close meeting

