



DATE: November 15, 2018

RE: Staff Council Meeting

Welcome & Introduction

- Staff Council Chair Matt Horvat opened the meeting and thanked everyone for their dedication

New Employee Welcome – Kathryn Row & Char-Lay Douglas

- New employees were recognized by Kathryn Rowe.
- New employees are: Katie Lienert with purchasing, and Mark Perlin with Residence life

Old Business

- The October meeting minutes were approved and are posted on the Staff Council website.

New Business

All staff meeting announcement – Matt Horvat

- Bi laws require a once semester all staff meeting.
- It will be in conjunction with the Pot Luck on the 18th of December – Tuesday.
- All upper admin. will be there.
- There are no excuse not to go.
- We're looking forward to good attendance.
- Bring questions with you.
- It's a good opportunity to get answers you seek from the people who have them.
- **Update: due to campus snow and vacation schedules, the all-staff meeting will be postponed until spring. The Potluck will proceed as planned.**

Special events announcements - Edwin Martinat

- Staff Council Potluck – raffle prize
 - Pot Luck 12 -1:30 various events.
 - There will be a raffle.
 - ~~Attend the meeting get a ticket.~~ Wear something holiday spirited you get a ticket. Bring a dish you get a ticket. 3 ticket opportunities.
 - Qualtrics survey for side items. Aramark will provide turkey. Food needs to go to Eisenberg.
 - Prizes are TBD

- January 18th. Thunderbirds game.
 - Tickets may be purchased in advance.
 - Around \$8.
- Jordan Jones is offering Campus beautification project.
 - Dec 3 tulips will be delivered.
 - If you want to participate, drop them in the hole and cover up around 2nd week in December. (Update: **because** of the snow, Jordan Jones is now planning on having the campus help December 19th or 20th.)
 - Bring gloves, boots, and apron with pockets.
- Campus Night for the Nutcracker
 - Deadline to enter for tickets is tomorrow.
 - Campus night is December 6th (Thursday).

Community & Campus Service Committee – Laurel Banks

- There is a thanks and giving board in the Pickle Jar. You put a note on the board about what you can give and what you can be thankful for.
- Give Five Friday is tomorrow.
- A few items were received yesterday for the food drive.
- If you have items to donate you can bring them to the potluck.
 - Items needed are beans, jelly, cereal, body care, laundry detergent. We get tickets for free but we can give back by donating.
- Campus police is doing a Cover the City with blankets.
 - If you have blankets you can bring them to campus police or they will come get them. Nov. 30 is last day.
 - Matt – good noble cause

Professional development updates – Melony Texidor

- About the opportunities available past and present (78 total)
- 61 people have participated so far. 1 person is close to completing their 7.
- Please reach out if you have a professional development idea. Similar repeated classes.
- Nov. 29th Lunch and Learn with Arnold. An article is read and discussed.
- BTW, there are no standing ovations for today. Please submit them! It's cool to see you nominate from across campus and not just within your department.
 - Matt- Some quotes about nominees are common. They could be someone who impacts the way we work, quality of life, etc. It's a nice gesture to give coworker a free meal.
 - Melony – Also, please use your free lunch. They're not being utilized.
- One more thing, I.T. security to offer a professional development (in the works).

Update on Repair and Renovation projects – Michael Smith

- [Facilities website](#) is updated on an ongoing basis.
- Library is biggest success. It was funded through bonds. Phase III is getting the last items which helped with interior and courtyard.
- Performance Place – Michael explained this was delayed because bids came in much higher than expected. Details on this can be [found on the website](#).
 - Q: Was there anyone who bid who could not qualify?
 - A: No.
 - Michael: There are a lot of other projects available. 8 million is lower than most other projects available. Demand is driving up prices.
 - Q: Is it common when the bidding is over to ask for new bids?
 - A: You can rebid.
 - Q: Can we change the scope to get it in our budget?
 - A: Yes
- Old Library project was dropped by the lowest bidder. Negotiations are in the works with the next lowest bidder. Should be completed Jan. or Feb. of 2020. We're hoping they would be interested in performance place if they are already here.
- Hanes Commons: \$100,000 gift with additional \$35,000. Flooring, gaming, lighting, etc.
- We have \$2,000,000 for repairs and renovations for roof, structural, fire and safety, flooring, class room spaces, campus signs, etc. Resources that go into facilities goes in to things you don't see. There is a backlog of maintenance needs. You'll begin to see the improvements. We're prioritizing. Speak up if you have any issues. We need to be brutally honest and document issues.
 - Q: For Performance Place, are there new plans?
 - A: We have a plan that needs to go through the approval process. It should get awarded in late spring and begin in fall of next year. It was delayed due to bidding, etc.
 - Q: Is there a timeline for students who are helping with dorm needs?
 - A: We have a group of people who did a walk through to choose the best way to go about it. This group is the facilitator.
 - Q: to focus on college students?
 - A: yes. This is phase I. This group can help us with stuff like Gray building, etc.

Other announcements

- **First Thursday is campus night.** – Elizabeth White

- First Thursdays are not well attended. Please share your ideas on how to make it better for the spring semester.
- Matt: Some suggestions is morning instead of night. During open houses a little earlier. Be creative if you have any ideas. We would love to hear them. Great opportunities to interact and help students. Staff talking to Faculty is beneficial for students. Casual Conversation.
- **Pickle Dollars added to One Cards** – Elizabeth White.
 - Please use your \$5.20 on your card for your birthday. We track it and will decide if it's worth it.
 - Q: I buy meal blocks. How do I use my \$5.20.
 - A: It's pickle dollars, can be used anywhere on campus.
- **Unity Project** – Melony Texidor
 - It was a lot of work but fantastic. We're probably going to do it again perhaps at welcome week. Not as much faculty and staff participation. Students like to see faculty and staff to do it. It's very powerful. Helps relationships across campus.
 - Matt: I hear staff doesn't know how to engage with students like faculty. Take advantage of this when possible.
- **Call for Topics** – Matt Horvat
 - Matt: We're extending the State Employee Combined Campaign. Our goal is \$6500. Right now we are at \$5700. Please donate to help us meet our goal. There are great charities that help us.
 - Elizabeth: The raffle for the parking spot will still be available.
 - Matt: The parking spot will be chosen as a spot near you.
- **Any business from the districts** – Matt Horvat
 - Something to Add: Billy Ray Logan passed away. Have his family in your thoughts. He was a founding member. He worked here for 30 years and 20 years at the Stevens Center. His graveyard service is at 2178 Friedberg Church Rd. at Friedberg Moravian. The service is tomorrow. We're raising money to donate a bench in his name. School of Dance might get him a plaque.

Standing Ovarions – Melony Texidor

- No standing ovarions

Closing remarks – Matt Horvat

With no additional business, the meeting was adjourned.

*Next meeting will be Thursday, Jan. 17 at 11 a.m. in the Cobb Training Room, Campus Police.