



UNIVERSITY OF NORTH CAROLINA SCHOOL *of the* ARTS

Staff Council

The mission of the Staff Council is to foster a positive and respectful working environment by advocating for the interests and concerns of each staff member.

Minutes of the Staff Council Meeting
September 19, 2013

1) Welcome & Introductions

- a) Called to Order – Dolores Watson, Chairperson at 11:00AM
- b) Attendance – quorum established (21 representatives) (13 constitutes a quorum)
 - i) Representatives (21): Rebecca Brown, Stephen Cochrane, Abby Coleman, Mary Jane Degnan, Mary Graves, Nakita Green, Chris Grubbs, Sharon Hush, Marilyn James, Kesa Jessup, Leslie Kamtman, Clark Kiger, Diane Millette, Robin O’Neal, Gary Penrod, Joseph Roberts, Marcie Rowdy, Patsy Seiler, Alice Thompson, Debra Thompson, Ashley Weets
 - ii) Excused (4): Todd Hoover, Alex Johnston, Kathi Rainwater, Brock Snyder
 - iii) Unexcused (1): Nick Johnson
 - iv) Alternates (8): Steven Gallagher, Delores Harris, Sarah Lawrence, Jamie Moore, Mary Pennington, Kelli Perkins, Jonas Silver, Dolores Watson
 - v) Other (3): Angela Tuttle (Committee Chair), Jim DeCristo, James Lucas
 - vi) Visitors (100)

2) Presentations

- a) Dr. James Moeser
 - i) Aware that no pay increases is a huge issue. Staff is hard-working and dedicated, and pay increases urgently needed.
 - ii) Staff interactions with students and parents and maintenance of grounds represent quality and character of UNCSA.
 - iii) Met with Dolores Watson to discuss staff concerns. University encourages community service and professional development. Career banding is serious problem with no easy solution. Dedicated to improving communication on campus.
- b) James Lucas
 - i) Encourage staff participation in Walk a Mile in Her Shoes on Saturday, September 28th, to raise awareness to end domestic violence and sexual assault.
 - ii) 116 attendees at Benefits Fair. Prize winners to be announced in EFE. EFE primary means of communication to campus. Open Enrollment during month of October.
- c) David English
 - i) Gave update with Kay Bosworth (Stevens Center) on Chancellor search. Important information can be found on website <http://www.uncsa.edu/chancellorsearch/>.

- ii) Search committee is subcommittee of Board of Trustees and is chaired by Rob King. Tom Ross wants at least three qualified candidates presented to him. Goal is to have someone in place no later than July 1, 2014.
 - iii) Search firm Baker & Associates building applicant pool now. Committee will meet end of November/early December to decide which candidates to bring in for interviews.
- d) Chris Boyd
- i) Projects in progress with estimated completion in summer 2014 include Library, Film School, Campus Police, and Central Storage.
 - ii) Recently completed projects include Lower Housing A-D Renovation and Crawford Hall lighting upgrade/replacement. Upcoming projects include Stevens Center HVAC replacement, Development House exterior repairs, Workplace West III roof replacement, and campus-wide card access system upgrade.
 - iii) Campus safety is high priority.
- e) Deb Cheesebro
- i) Accomplishments include improved communication with campus, additional security equipment on Chapel Street and Workplace/Gray tunnel, revamped parking handbook and parking map, and bike sharing program.
 - ii) Clery statistics to be released soon. UNCSA had lowest crime of any campus in system. Received positive feedback on tabletop exercise and full scale exercise for campus shooting scenario.
 - iii) Hand guns can be brought on campus if secured in closed compartment and left in vehicle and owner possesses valid concealed handgun permit. Still felony to carry firearm on campus.
- f) Mark Hough
- i) CASE voted UNCSA most improved fundraising program in country. 3rd most efficient Advancement staff in NC.
 - ii) Pursuing strategy to gain new supporters of UNCSA at local, state, and national level. Hired first alumni representative in NY and hope to do same in Los Angeles.

3) Committee Reports

- a) Professional Development Committee, Leslie Kamtman
- i) PDFs made Easy session was a big hit. Sarah Lawrence willing to do more hands-on presentations. Upcoming sessions include Nuts & Bolts of Social Media on October 21st and Holiday Stress Busters on November 21st. Will work with James Lucas on more professional development opportunities.
- b) Membership and Elections Committee, Mary Graves
- i) Welcomed and recognized new employees.
- c) Special Events Committee, Angela Tuttle
- i) Send e-mail to Angela to join Special Events Committee.
 - ii) 1st Thursday of each month, faculty and staff meeting at Carolina Vineyards and Hops at 5:30PM.
 - iii) Working on \$5 lunches in cafeteria. More information to follow.
- d) Community Service Committee, Jamie Moore
- i) Community service activities include canned food drive for Sunnyside Ministries and Keep Winston-Salem Beautiful. Big Sweep on October 5th. Can do something on campus or partner with others but must notify Executive Director of Keep Winston-Salem Beautiful who will provide food and safety supplies. Roots Day from 9A-12PM on October 26th to benefit Castle Heights neighborhood.
 - ii) Met with staff recently to discuss campus clean-up days. Help needed to plant tulips in December and spread bales of pine straw in late February to prepare for River Run Festival and graduation. Still exploring community garden.

4) New Business – N/A

5) Announcements – Dolores Watson

- a) Members of Executive Committee will begin to attend BOT committee meetings which occur four times per year and report information back to Staff Council.
 - b) Joe Rick is UNCSA nominee for this year's Erskin Bowles Service Award. Winner to be announced at UNC Staff Assembly meeting in October.
 - c) Next meeting on Thursday, October 17th in Eisenberg Social Hall from 11AM – 12PM. Guest speaker from SECU to discuss benefits available to staff.
 - d) Group photo in BB&T lobby immediately following the meeting.
- 6) Adjournment**
- a) Meeting adjourned at 12:30PM.

Submitted by Gary Penrod, Secretary