



UNIVERSITY OF NORTH CAROLINA SCHOOL *of the* ARTS

Staff Council

The mission of the Staff Council is to foster a positive and respectful working environment by advocating for the interests and concerns of each staff member.

Minutes of the Staff Council Meeting
June 19, 2014

1) Welcome

- a) Called to order – Dolores Watson, Chairperson, at 11:05AM
- b) Roll Call – Gary Penrod
 - i) Attendance – quorum established with 14 representatives (13 constitutes a quorum)
 - ii) Representatives (14): Rebecca Brown, Mary Graves, Nakita Green, Sharon Hush, Marilyn James, Leslie Kamtman, Clark Kiger, Robin O’Neal, Gary Penrod, Marcie Rowdy, Patsy Seiler, Alice Thompson, Debra Thompson, Ashley Weets
 - iii) Excused (10): Abby Coleman, Mary Jane Degnan, Chris Grubbs, Kesa Jessup, Nick Johnson, Mitsy McNeill, Diane Millette, Kathi Rainwater, Joseph Roberts, Brock Snyder
 - iv) Alternates (6): Steven Gallagher, Sarah Lawrence, Jamie Moore, Mary Pennington, Jonas Silver, Dolores Watson
 - v) Newly-elected representatives and alternates 2014-2015 (5): Ginger Caston, Lauren Iley-Spear, Edwin Martinat, Whitney McLaughlin, Christia Thomason
 - vi) Other (2): Jim DeCristo, Angela Tuttle
 - vii) Visitors (3): Juanita Thacker, David Nelson, Jennifer Wells

2) Approval of Minutes

- a) Motion by Patsy Seiler; second by Sharon Hush; passed by majority.

3) Chair’s Report – Dolores Watson

- a) Summarized Staff Council’s accomplishments for 2013-2014 fiscal year:
 - i) Sought to improve communication, collaboration, governance, morale, and image of Staff Council.
 - ii) Invited numerous guests to speak to Staff Council.
 - iii) Met regularly with Chancellor, COO, and Executive Council. Attended Provost Council meetings and COO’s direct report meetings.
 - iv) Collaborated with Faculty Council & SGA to hold ice cream social, kickball games, etc.
 - v) For first time, Executive Committee members attended Board of Trustees meetings.
 - vi) Susan Colby, Chair of UNC Staff Assembly, led morale workshop in January.
 - vii) Formed ad hoc committee to improve staff awards process. Resulted in two different awards (Professional Excellence and Community Service) with increased financial reward.
 - viii) Collected 250 toys and \$155 during Toy Drive in December to benefit Winston-Salem Salvation Army.

4) Year-End Committee Reports

- a) Angela Tuttle, Special Events

- i) Organized after-work events, including monthly gatherings with staff and faculty at Carolina Vineyards & Hops. Other events included \$5 lunches, cookbook sale, Zumba classes, Winston-Salem Dash games, potluck meals, ice cream social, and Toy Drive.
 - b) Jamie Moore, Community Service
 - i) In October, held Big Sweep for campus clean up and Community Roots Day in Castle Heights neighborhood to plant trees. Toy Drive in December with help of Ramona Richmond. Odd Fellows Cemetery clean up in February.
 - c) Mary Graves, Membership & Elections
 - i) Attended BOT Finance Committee meetings. Served on ad hoc committee for staff awards. Welcomed 36 new employees and gave them mugs created and donated by Suzanna Watkins. Elected 24 new representatives as well as alternates and two officers. Lost Erik Salzwedel and Kelli Perkins.
 - d) Leslie Kamtman – Professional Development
 - i) Offered numerous Excel workshops, web sessions, and lunch & learn sessions. Hoping to offer something over the summer. Will be sending out survey to get feedback.
- 5) Bylaws**
- a) Motion by Mary Graves to approve proposed changes to bylaws. Seconded by Alice Thompson. Approved by majority.
- 6) New Business**
- a) **Library Update, David Nelson**
 - i) Move into new library will be sometime this summer. Anticipate September opening. Fourth floor on north end overlooking downtown to be repurposed as reception area. Auditorium will be premier technology room on campus for video conferences.
 - b) **Updates, Jim DeCristo**
 - i) Pay raises for state employees under negotiations. Community Day to celebrate 50th Anniversary to be held on 9/20 from 11AM-3PM. Need volunteers. Speaker series will feature 3 different speakers throughout the year. This School, This City exhibit, celebrating 50 years of UNCSA, coming in the fall at New Winston Museum on Marshall Street.
- 7) Requests/Announcements**
- a) Rep/alternate presentations
 - i) Dolores Watson presented certificates to outgoing representatives.
 - b) Jamie Moore
 - i) Worked with James Lucas to get list of veterans. Recognized the following for their military service: John Becks, Jeremy Grice, Anne Potter, Diane LaHaie, Steven Atkinson, Donita Moore, Thomas DiStephano, Gary Cobb, James Lucas, Steven Hollins, Thomas Ackerman, and Robert Kirk.
 - c) Patsy Seiler
 - i) Attended three-day retreat for UNC Staff Assembly at NC State. Shared governance topic for discussion. Staff & faculty councils and SGA were developed over time to give a voice to staff, faculty, & students. Goal is to get a seat at the table with Board of Governors.
 - ii) WSSU won annual golf tournament (again). Ended up with \$75K in scholarship fund. Money will be available in fall. Form will be available soon to apply for funds.
 - d) Change in Leadership
 - i) Dolores Watson introduced new Chair Patsy Seiler, Chair-Elect Edwin Martinat, and Secretary Nakita Green.
 - ii) Patsy Seiler presented certificate to Dolores Watson for her service and contributions to Staff Council.
 - iii) No meeting in July.
- 8) Adjournment**
- a) Meeting adjourned at 12:08PM.