

DATE: October 17, 2019

RE: Staff Council Meeting

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## WELCOME & INTRODUCTION

Call to order 11:00am

Staff Council Chair, Elizabeth White, welcomes staff and thanks them for attending.

## OLD BUSINESS

Call for September meeting minute approval—Heather Lathrop

Victoria Scott moves, Laurel Banks seconded, all in favor, motion passes. The minutes are approved as written.

## NEW BUSINESS

- Welcome New Employees - Kathryn Rowe
  - No new employees
- Police Services for Staff - Chief Frank Brinkley
  - Campus police are just like city police in capabilities with investigations, arrests, authority, etc.
  - They also offer more services to everyone, not just to the students:
    - Safety escorts - if you don't feel safe going to your vehicle alone, call for one
  - They have a property engraving program -will engrave your Driver's License number on your property so that it's linked to you
  - Educational programs - working with HR to link for tracking
    - RAD - for fac/staff, can schedule any time with large enough group
    - Emergency Response Trainings
    - ALICE training
  - Temporary ONE Cards are offered
  - Anonymous reporting tool - call 770-1414 leave voicemail and the officers can follow up with a report on the info left in the message
  - October 25th - Safety Day in Hanes Commons 11:00am - 2:00pm
- Staff Assembly Chair's Report, Search Committees, & BOT Meeting - Elizabeth White
  - No budgets for universities and Community Colleges: we carry on with last years' budget.
  - Open Enrollment window is very small this year.
    - When we get the package, just go ahead and do it.
  - Family leave, earliest it will be in affect is January 1.

- Adverse weather was discussed, and HR said best thing to do is to contact Legislative rep, follow up with HR, too. Encouraged Staff Council to reach out to legislature to explain to them how it is inconvenient to all staff
- EDI policy to be discussed in November meeting
- Search Committee - Casey to give update for Provost. They will meet next week to move towards interview process. "Hang tight; it's a lengthy process. Nothing major has happened yet, but things are moving."
  - Have met about twice now. Hiring in UNC system is a slow process. Elizabeth is on search committee for Chancellor. Will be putting up a web page for that so whole process can be laid out.
- BOT meetings, happened last month
  - Personnel—staff council chair actually gets to speak; they did emphasize parental leave and when it's covered/not covered
- Human Resources - Angela Mahoney
  - Staff & Faculty Appreciation Week
  - Entire schedule online soon - Please see MySA for any relevant updates and a more detailed schedule.
  - Benefits Information Sessions - next week, see MySA for specific dates and times
  - Very important; we only have about 12 days; booklets in back of conference room; there will be info sessions to go over specific benefits with some minor changes so you understand what those changes are. Another dental plan added. Actions have to be taken, regardless.
  - Andrea Clemmer has resigned, see Susan Porter for assistance, WSSU has also offered to help with needs
  - Single sign on—same user name and password will get you on to the system
  - REPS NEED TO GET THE WORD OUT ABOUT OPEN ENROLLMENT
  - 2020 Holiday Changes
  - Currently online so that everyone is prepared
  - For this year we are open 12/30&31; next year we are closed but you have to take leave
- District vs. Department Representation Discussion
  - Difficulties in districts where reps cannot come to the meetings or they do not have an opportunity to meet with their whole district.
  - Propose moving to a department or ad hoc division where we can meet better; if you're interested in serving in this team, email Elizabeth; asking Kathryn to also be on it since she can give the point of view from nuances
  - Matt - with Seamans Academic building coming back, there will be a lot of shifting within districts so this makes it a good time to look at doing this now anyway and looking at doing it better than just geographically. Electronic communication has made communication a lot better but we can make it easier to divide us into better departments

## **OTHER ANNOUNCEMENTS, COMMENTS, OR QUESTIONS**

- SECC - November 22<sup>nd</sup>.
- Emergency Exercise Actors Needed - Heather Lathrop

## **STANDING OVATIONS - Heather Lathrop**

- The following people received standing ovations:
  - Jerry Solomon
  - Bill Poole
  - Jefferson Dalby
  - Ed Lewis
  - Sharon Storm
  - Corynn Kolberg
  - Jessica Rogers
  - John Ebrahim
  - Amber Russell
  - Frank Brinkley

## MEETING CLOSURE

The next meeting is Thursday, November 21, at 11:00am in the Gary A. Cobb Training Room.