



**DATE:** January 17, 2019

**RE:** Staff Council Meeting

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### **Welcome & Introduction**

- Staff Council Chair Matt Horvat opened the meeting and thanked everyone for being there

### **New Employee Welcome – Kathryn Row**

- New employees were recognized by Kathryn Rowe.
- New employees are:
  - Andrew “Jarrett” Bailey, Financial Services
  - Gloria Alas, Facilities
  - Vicente Garcia, Facilities
  - Megan Gill, Facilities
  - Tramaine Brown, Mail Center
  - Christina Winters, Human Resources
  - Kaitlyn “Kait” Dorsky, Library
  - Heidi Sosa, Facilities

### **Old Business**

- The November meeting minutes were approved and are posted on the Staff Council website.

### **New Business – Matt Horvat**

- Supervisor training
  - Matt mentioned that the Supervisor Training topic was presented at the cabinet meeting. 360 reviews was also mentioned at the cabinet meeting. He’s pleased that this topic is already being addressed.
  - Melony is already working on supervisor training for professional development which will include workshops and roundtable discussions on best practices. What’s working and what’s not working for Supervisors.

### **Special Events Announcements - Edwin Martinat**

- UNCSA evening at the Thunderbirds ice hockey game
  - Friday, Jan. 25<sup>th</sup>, 7:35
  - \$8 for a ticket; \$12 for a ticket & popcorn; \$16 for a ticket, popcorn, & a drink. Amended to add the \$2 ticket fee. Only \$8 + fee is being offered to employees.

- This will be posted in the MySa
- Email Edwin Martinat with questions
- Valentine's Day Social
  - Chili Cook off (this gets very competitive)
  - The rules and regulations will be sent out
  - Will take place in Eisenberg
- Start thinking of staff excellence and service award nominations
  - You'll be able to nominate sometime in April
- Matt: We're going to try to reinvent the Faculty/Staff Socials.
  - We'll try to make them on campus and during the work day.
  - We're open for suggestions.

#### **Volunteer & Donation Updates – Matt Horvat**

- Pickle Pantry update
  - We received a lot of donations at the potluck and after the potluck
  - The Pickle Pantry was so well stocked that they were able to use their budget for items they needed like meat, eggs, etc.
- Upcoming volunteer opportunities
  - Dave LaVack said there are many available opportunities for Martin Luther King Jr. Holiday – particularly around the Wilmington area. Email Matt Horvat with questions.

#### **Professional Development Updates – Melony Texidor**

- An email was sent out to your District Representatives with the Professional Development calendar attached.
  - There have already been two changes so the updated calendar will be sent this afternoon
  - There is no Feb 29<sup>th</sup> Lunch & Learn and Budget 303 is not on Martin Luther King Holiday
  - There are a total of 180 opportunities for the year so far
  - We have had 80 participants so far
  - There have been 20 people who have completed the challenge
  - You must sign up for each opportunity. Sign up is on the website. Information will be emailed to your District Representatives

#### **Standing Ovarions – Melony Texidor**

- Grounds Crew (with all their hard work due to the snow and all the clearing of the campus)
- Andrea Clemmer
- Edward Stephens
- Timothy Hester

#### **All-staff Meeting Update – Matt Horvat**

- This meeting isn't just about you getting updates. We want to know what you want to hear.
  - Some suggestions were:
    - Overall budget review
    - Hear from the student body president
    - Hear from one or two representatives from Artist of Color student organization
  - Matt: It would be nice to hear from the groups we don't normally hear from

### **Remembering Allen Carnes – Matt Horvat**

- This is an opportunity to reflect especially for those who were unable to attend Allen's Celebration of Life.
  - Foothills was extremely well attended but many of you could not make it.
  - One of the best ways to honor his memory is the Bread Basket in which people can purchase blocks of meals that students with food insecurities can use on their One Card. We can take up money to contribute. I'll think of how we can collect the money and I will get back with you on this update. We have ideas but we need to build a mechanism.
  - Elizabeth: This is a specific suggestion from Jared but can anyone think of any other ways like purchasing a brick in his honor?
  - Amy: These are the bricks on the walkway between the music building and the Commons. They are there to honor or commemorate someone. You can purchase one on your own but they are \$150. They can be utilized for anyone who has had an impact on this school. Coordinate with Jacklyn and me.
  - Matt: UNCSA had another recent loss. Jim Moon who was a former faculty member with the Visual Arts department. He did incredible work.

### **There was a pause for a moment of silence**

- Melony: I just have to repeat one thing Jared said "This was the best first Thursday event ever" meaning the most attended. Jared was moved by this.

### **Closing Remarks – Matt Horvat**

- Matt: Any closing remarks?
  - From Steve Cochrane: Microsoft Teams is on its way. This is part of Microsoft 365. There's a team component that makes collaboration happen. Microsoft took Skype and other components where you can have a meeting without having to get together. You can share files, share calendars, etc. It's a really strong tool.
- Don't forget James Lucas's retirement party is a floating party in the BB&T lobby on January 30 from 2- 4 p.m. (Confirmed with Maggy S.)
- Danny Harrison's retirement is Jan. 31 from 2-4 p.m.

- \$7 Faculty/Staff lunch is today

\*Next meeting will be Thursday, Feb. 21 at 11 a.m. in the Cobb Training Room, Campus Police.