

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS**  
**FACULTY COUNCIL MEETING MINUTES**  
**August 24, 2016**

**Present:** Michael Rothkopf, Dennis Booth, Trish Casey, Norman Coates, John Ferri, Martha Golden, Renata Jackson, Leslie Kamtman, Elizabeth Klaimon, Geordie MacMinn, Laura Martin, Ellen Rosenberg, Paul Sharpe, Betsy Towns, Mike Wakeford, Wade Wilson

**1. Approval of Minutes**

- Minutes of the May 4, 2016 Faculty Council Meeting were approved as written.

**2. Faculty Council Report – Michael Rothkopf**

- Agenda for All-School Faculty Meeting, August 31
  - Ombuds Office Charter and Policies presentation followed by Q&A.
  - Nominations for two faculty to serve on the Ombuds Committee.
  - Nominations for Faculty Council At-large Alternate and Faculty Assembly Alternate.
- Attendance at All-School Faculty Meetings. Discussion points included:
  - Encourage Faculty to attend.
  - Focus meeting agenda on faculty business and faculty issues, not an administrative agenda.
  - Structure meeting agenda to engage the faculty and encourage feedback.
  - Continue to cultivate active faculty participation.
  - Support and expectation of the deans for faculty to attend.
  - Faculty workloads, committee assignments/committee fatigue.
  - Teaching obligations and time constraints.
  - Celebratory press release for upcoming meeting regarding Ombuds Office as a great example of shared governance, how we work together, move forward, and make a difference.

**3. Faculty Council Meeting Schedule**

- Next Faculty Council meeting: September 21
- Consider changing the meeting schedule in order to make the meetings more efficient.
- Discussion followed. Suggestions included:
  - Meet once a month for a longer period of time.
  - Meet once a month for regular amount of time, and once a term for a long session/retreat.
  - Meet twice a month and also have a retreat.
  - Follow a more structured meeting model following Roberts Rules of Order.

**4. Other Points of Discussion**

- Faculty Council Chair monthly meetings with Provost and Chancellor.
- Proposal that Faculty Council Chair be present at Cabinet meetings.
- Invitation to Provost and Chancellor to attend Council meetings.

Meeting adjourned.

Respectfully submitted,  
Leslie E. Kamtman