

**UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS  
FACULTY COUNCIL MEETING MINUTES  
November 16, 2016**

**Present:** Michael Rothkopf, Tanya Belov, Dennis Booth, Trish Casey, Norman Coates, Martha Golden, Renata Jackson, Leslie Kamtman, Elizabeth Klaimon, Laura Martin, Geordie MacMinn, Ellen Rosenberg, Eric Schwartz, Mike Wakeford, Greg Walter  
*Ex officio* Interim Vice Provost and Dean of Academic Affairs Karen Beres

**I. Approval of Minutes**

- Minutes of the October 19, 2016 Faculty Council Meeting were approved as amended.

**II. Faculty Council Report – Michael Rothkopf**

- Board of Trustees Meeting: Dec. 6, 8, 9
  - Michael reviewed meeting schedule and Council representatives for BOT committees.

**III. Standing Committee Reports**

NOTE: Summary Reports were included with the Agenda.

**A. Faculty Rank Committee – Greg Walter**

- Working through the peer evaluation committee proposal to have a consistent make-up and process for all schools, how the committee functions and the structure of the appointment. It is taking a long time because of the various ways each school elects, assigns, and/or volunteers committee members and chairs.
- The proposal will be brought to Faculty Council for review.
- The manner in which the peer evaluation committee is constructed is the same for rank promotion and contract renewal.
- The committee's platform is shared governance and integrity, and protecting the integrity of every faculty member who comes up for contract reappointment and every faculty member who comes up for rank promotion.
- Making sure procedural directions are absolutely clear and due process is clear.
- Encourage faculty to reach out to their Faculty Rank Committee representative with concerns or advice.

**B. Education Policies Committee – Renata Jackson**

- Working with Claire Machamer and her team on drafts of what will be the web-versions of our high school, undergraduate and graduate bulletins. As the UNCSA Bulletin is under the purview of EPC, the committee is tasked with reviewing and giving feedback on the user-friendliness and accuracy of our curriculum models and course descriptions.
- SWAG Committee gave a report on the data they have compiled on student workload which dovetails with EPC's task of ensuring accurate course credit.

- Curriculum Revisions/Additions:
  - Renata summarized recent new courses, revised course descriptions, and course number changes.
  - Emphasized importance of informing faculty of new courses and significant course description changes.
- Council discussion.
  - It was suggested that, at an All-School Faculty Meeting or Faculty Enrichment Day, the Chairs of the Standing Committees explain to the full faculty what each committee does. In addition, continue to get reports and documents on the webpage.
  - It was also suggested that we have a discussion in the future about how we mentor new faculty.
- Proposal for revised DLA Core.
  - Dean requested that he delay his presentation to EPC until the Spring Semester; he further requested that the revised core be approved for a start date of Fall 2018 instead of Fall 2017.
  - This will give our Schools the time necessary to thoughtfully redesign our curricula, as well as time for EPC to take care of the mammoth paperwork process involved in overhauling all our curricula to accommodate the DLA change, should it be approved, as well as possible course re-crediting.
  - Council discussion followed.
    - Robust conversation still needs to happen.
    - Procedurally, if this were to be adopted, each faculty in each school who controls a specific curriculum would need to submit a rewritten curriculum based upon these changes.
    - The scope of this discussion is very broad.
    - There is currently no mechanism to make that conversation happen in an equal and thorough manner in every school and division.
    - It was suggested that we have a day or half-day of retreat for the entire faculty to hear the details of the proposal. With such a sweeping change that affects everybody, it would be beneficial for all to be at the table having the conversation, hearing the same questions and answers. Once we have that information exchange we may be in a better position to speak to our EPC representative.
  - In EPC, a motion will be made for EPC to endorse the revised DLA Core, stating specifically of what core consists. After the motion is seconded, discussion will follow for EPC representatives to raise questions and concerns about the structure and the content of the core.
  - Formal proposal scheduled to be presented to EPC on January 25<sup>th</sup>. Renata anticipates that the discussion will continue beyond one meeting. She also noted that EPC meetings are open, and encouraged faculty to attend.
  - Renata will ask EPC representatives what their plan is for disseminating this information to their arts school/division and how they are ensuring that discussion is happening.

- Conversation to be continued.

**C. Campus Development Committee – Geordie MacMinn**

- Geordie showed a picture of and gave a brief description of the proposed new sign for the main entrance as it was presented to CDC.

**IV. Open Discussion**

- Adjunct/Guest Faculty representation on Faculty Council.
  - Michael will bring a draft proposal to the December 7 Council meeting.
- Terms for Faculty Council Officers.
  - Consider the possibility of two-year terms with the possibility of a second one-year term for Faculty Council officers.
- Proliferation of committees, especially ad hoc committees formed by administrators.
- Discussion to be continued.

Meeting adjourned.

Respectfully submitted,  
Leslie E. Kamtman