

FACULTY GRIEVANCE FORM

To file a grievance under Section 607 of The Code of the University of North Carolina and UNCSEA Policy 7.5, this form (and any attachments) must be completed and submitted to the Office of Faculty Affairs and the Faculty Grievance Committee Chair, either electronically, by certified mail, or by another means that provides proof of delivery; or physically. Note: Reasons faculty may file a grievance center around perceptions of violation of university and UNC system codes, policies and procedures. Reasons NOT eligible for filing grievances include non-reappointment, termination and suspension of employment.

GRIEVANT INFORMATION

Name: First Middle Initial Last

Department Position Title

Contact Information:

Home Address

Home Phone Cell Phone

Campus Phone

Campus Email Personal Email

RESPONDENT INFORMATION

Name and title of person(s) responsible for alleged improper decision (the "Respondent(s)"):

Name Title

Name Title

Name Title

Date of administrative decision (adverse action) forming the basis of the grievance:

State the specific reason for this grievance. Include the nature of the grievance, names of parties involved and dates related to the grievance, and any information pertinent to your grievance. (Attach additional pages if necessary):

What specific resolution are you seeking?

STATEMENT OF NON-RETALIATION: Faculty members have the right to use this procedure free from threats or acts of retaliation, coercion, restraint, discrimination, or reprisal. Faculty members may not be retaliated against for participating in a Grievance.

CERTIFICATION: I hereby certify that all information submitted on this Grievance Form is true and complete to the best of my knowledge and belief.

Signature

Date