



# UNIVERSITY OF NORTH CAROLINA SCHOOL *of the* ARTS

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## Staff Council

*The mission of the Staff Council is to foster a positive and respectful working environment by advocating for the interests and concerns of each staff member.*

Minutes of the Staff Council Meeting  
March 20, 2014

### 1) Welcome

- a) Called to order – Dolores Watson, Chairperson, at 11:00AM
- b) Roll Call – Gary Penrod
  - i) Attendance – quorum established with 13 representatives (13 constitutes a quorum)
  - ii) Representatives (13): Mary Graves, Nakita Green, Sharon Hush, Kesa Jessup, Nick Johnson, Alex Johnston, Leslie Kamtman, Clark Kiger, Robin O’Neal, Gary Penrod, Marcie Rowdy, Jonas Silver (for Debra Thompson), Brock Snyder
  - iii) Excused (13): Rebecca Brown, Stephen Cochrane , Abby Coleman, Mary Jane Degnan, Chris Grubbs, Mary Jane Degnan, Marilyn James, Diane Millette, Kathi Rainwater, Joseph Roberts, Patsy Seiler, Alice Thompson, Ashley Weets
  - iv) Alternates (6): Steve Gallagher, Sarah Lawrence, Jamie Moore, Mary Pennington, Kelli Perkins, Dolores Watson
  - v) Other (1): Angela Tuttle
  - vi) Visitors (83)

### 2) Approval of Minutes

- a) Motion by Leslie Kamtman; second by Mary Graves; passed by majority.

### 3) Presentations

#### a) Dr. Moeser

- i) Thanked Dolores Watson for her exceptional efforts as Staff Council Chair. Recognized staff who performed additional duties during inclement weather and kept campus safe.
- ii) Gala on May 5<sup>th</sup> marks start of 50<sup>th</sup> Anniversary Celebration. Opportunity to raise money to support scholarships, endowed positions for faculty, etc.
- iii) Fair chance exists that the General Assembly will appropriate funds for raises. Urging General Administration to take action.

#### b) Rob King

- i) Gave update on Chancellor search. Looking for leader to push the school in an entrepreneurial direction. Interviewing five candidates on Friday.
- ii) Will present four to five candidates for open position in Advancement to the new Chancellor.

#### c) Corey Madden

- i) Kenan Institute works with Duke, UNC, and NCSU. Kenan Charitable Trust supports higher education and the arts.

#### d) Katharine Laidlaw

- i) Opportunity to get everyone excited about the school and launch serious fundraising campaign at the Gala Celebration on May 5<sup>th</sup>. Will be opportunities for staff to volunteer at events. Campus-wide breakfast on Thursday, April 3<sup>rd</sup> from 7-10AM. Community Day on September 20<sup>th</sup> from 11-3PM.
    - ii) Speaker series will occur in September, January, and end of academic year to bring together voices/writers. E-mail suggestions to Katherine Laidlaw.
    - iii) Collaborating with the New Winston Museum. "Community 'Charette' with Nick Bragg" event on April 7<sup>th</sup>. Historical survey of UNCSA Community can be completed at <http://ow.ly/tvLtT>.
  - e) **Deb Cheesebro**
    - i) Giving away free parking decal at campus-wide breakfast. Working with facilities to address need for increased lighting on campus. Looking to overhaul campus parking. Business continuity plan completed.
  - f) **Lisa Smith**
    - i) Migration of e-mail to the UNCSA Cloud nearing completion after months of implementation. Users will now have 50GB of e-mail storage. Further information available on IT website.
    - ii) State wants to control international calls.
- 4) Chair's Report – Dolores Watson**
- a) Thanked Rebecca Brown for initiating ad hoc committee to review awards process. Two awards will be presented this year – Professional Excellence and Community Service. Nomination forms available on Staff Council website.
  - b) Summary of January's Employee Morale Workshop sent to Executive Council.
  - c) Elections to be held in May for new officers, representatives, and alternates.
- 5) Committee Reports**
- a) Angela Tuttle, Special Events
    - i) \$5 lunches on Thursdays in the Dining Hall from 11:30AM to 1:30PM. 1st Thursday of every month meeting at 5:30PM at Carolina Vineyards and Hops.
    - ii) Edwin Martinat holding Zumba classes on Thursdays at 5:15PM.
  - b) Jamie Moore, Community Service
    - i) Picked up trash on Oct. 5<sup>th</sup> at Big Sweep event. 600 volunteers planted trees in Castle Heights neighborhood at Community Roots Day on Oct. 26<sup>th</sup>. Collected 250 toys and raised \$155 for Salvation Army during Toy Drive in December. Volunteers worked alongside family members to clean up Odd Fellows Cemetery, one of oldest African-American cemeteries in Winston-Salem, on February 22<sup>nd</sup>.
    - ii) On Saturday, Great American Clean Up in Washington Park neighborhood.
  - c) Mary Graves, Membership & Elections
    - i) Two weeks remain to nominate staff members for \$1,000 awards. Looking for one person from each district to serve on committee to select award winners. Celebration of Excellence takes place on April 30<sup>th</sup> from 12:30-1:30PM at Daniels Plaza.
  - d) Leslie Kamtman – Professional Development
    - i) Just completed Lunch & Learn session on raised bed gardening.
    - ii) Excel workshop next Tuesday & Wednesday.
    - iii) Workshops on Excel, Access, and Outlook in April, Excel and Dreamweaver in May, and Excel in June.
- 6) New Business**
- a) Grievance policy changing – HR to train.
  - b) Faculty issued surveys of senior administrators. COO up for evaluation.
- 7) Adjournment**
- a) Meeting adjourned at 12:42PM.