



UNCSA
Minutes of the Staff Council Meeting
March 21, 2013

I. Welcome

- Called to Order – Elizabeth Spruill, Chairperson at 11:05 AM
- Roll Call – Sarah Lawrence
 - Attendance – there is a quorum (16 representatives plus one (1) alternate representing District 4)
 - Representatives: 16
 - Philippe Verpil, Rebecca Brown, Stephen Cochrane, Abby Coleman, Sue Crawford, Mary Graves, Bill Huesman, Bobby Jackson, Kesa Jessup, Leslie Kamtman, Diane Millette, Allen Carnes, Kathi Rainwater, Elizabeth Spruill, Debra Thompson, Dolores Watson.
 - Excused: 2
 - Marilyn James, Vicki Berry, Sharon Hush, Ashley Weets.
 - Unexcused: 2
 - Benjamin Collier (District 9), Kurt Linney (District 7).
 - Alternates: 3
 - Sarah Lawrence, Joseph Roberts, Nakita Green (representing District 4).
 - Other:
 - Nyambi Shannon (Ex Officio/Past Chair), Angela Tuttle (Committee Chair), Delores Harris (HR), Sabrina Maxwell (Health Services), Amy Werner (Advancement), Taneika Daily (Campus Police), Chief Deb Cheesebro (Campus Police), Ginger Caston (HR), Marcie Rowdy (HR), Jennifer Wells (Residence Life).

II. Approval of minutes

- Motion: Mary Graves, Second: Allen Carnes, Passed by majority.

III. Chair Reports

- All Staff Meeting
 - Unanswered questions from the All-Staff meeting will be sent to appropriate people to answer. Waiting to see if anyone has any other questions. Will send by end of this week.

IV. Announcements

- Tom Ross will be on campus for the All-Faculty Council Meeting. All staff are invited. This will be an open forum. The meeting will be held in Thrust on Wednesday, April 17 from 12:45 PM to 2:00 PM.
- School of Filmmaking will host an Open house on Friday, April 22 from 1:45 PM to 5:00 PM. There will be an Information Fair from 1:45 PM to 3:00 PM with a Q&A at 3:00 PM.
- RiverRun Festival: Tickets for UNCOSA Students, Faculty and Staff will be available for this year's RiverRun Film Festival at the Box Offices at Stevens Center and BB&T in the ACE. UNCOSA Students may receive one complimentary ticket; faculty and staff may receive two tickets. Tickets are available Day-of-Show only on a space available basis for UNCOSA theatres only. This year's festival runs April 12-21.

V. Administrative Updates

- **Chief Deb Cheesebro**
 - Follow-up to a question asked at the last meeting – UNCOSA Police are down three full-time employees.
 - One Officer is new and still in the field training program
 - One Sergeant's position is vacant
 - One Police position is vacant
 - One Telecommunicator position is vacant
 - Communications: Communications staff was working 12-hour shifts. Due to compensation issues and staff becoming fatigued, this is changing to 8-hour shifts. There are part-time communications staff being hired to staff weekends. Until hired, dispatch will be short-staffed on weekends.
 - Many incidents are occurring in the Workplace street area in front of the Drama offices. People are blocking traffic, even though there are signs stating that there is no student drop-off. Barricades and cones are being moved, and thrown over the fence into the construction area. Police are looking into solutions.

- Construction and other vehicles parked in the circle are posing a problem when there are events in the venues around the circle, especially when there are two events going on at the same time.
- UNCOSA police are fully deployed as it relates to covering events for the rest of the academic year. Requests for additional events continue even though there is a shortage of public safety staff to support the events; this could mean that new events may not be approved. Parking will be an issue due to all the events and the construction.
- The number of scheduled events grew by eight since the last time Chief was briefed on the Performance Calendar; at that time they were already at capacity for our current staffing,
- Answer to a question asked during the meeting – there are 165 events scheduled.

VI. **Committee Reports**

- **Executive Committee – Elizabeth Spruill, Chair**
 - UNC Staff Assembly Meeting will be held for two days, April 15 and 16. Elizabeth will attend.
 - There will be a video conference on campus for anyone that would like to attend.
- **Membership & Elections Committee – Mary Graves, Chair**
 - We have five new employees. (Amy Werner, Advancement; Taneika Daley, Campus Police; Erin Baker, Chancellor’s Office; Corey McClain, Health Services; and Marcie Rowdy, HR). Those in attendance were given a Welcome mug, and mugs were given to the Representatives of the district for those not in attendance.
 - There are no Outstanding Service Award Nominations at this time.
 - Motion made by Mary Graves to split District 7 into two districts. Stephen Cochran seconded the motion. The motion passed unanimously.
 - Starting July 1, 2013, District 7 will be split as follows:
 - District 6: D&P, H.R. and I.T. (21 employees)
 - District 7: Dance, Drama and High School Academic Program (16 employees)
 - The Committee is looking for more members to help with the nominations/elections of new representatives and alternates for 2013-2015. Contact Mary Graves if you can help.
- **Professional Development Committee – Leslie Kamtman, Chair**
 - Ramona Richmond and Nakita Green will have a “Lunch and Learn” on “The Art of Couponing”. The “Lunch and Learn” will be held on Thursday, April 4 at 12:00 noon in the Fishbowl.
- **Social Events Committee – Angela Tuttle and Nyambi Shannon, Co-Chairs and Community Service Committee – Ashley Weets and Jamie Moore, Co-Chairs**
 - Pickle Pride Day – Friday, March 22, wear green and/or UNCOSA – logo clothing.
 - Creek Week – Washington Park Clean Up – Saturday, March 23. For more information, contact Ashley Weets.
 - Faculty & Staff Kickball game – Thursday, March 28th, starting around 3:00 PM, HS Connector Backyard. Contact Angela Tuttle if you are interested in playing kickball. We have a goal of four teams.
 - Students, Faculty & Staff Kickball game – Friday, April 19th, starting around 3:00 PM, HS Connector Backyard, Round 2. This time we are adding students to the teams. Contact Angela Tuttle if you are interested.
 - Forsyth Humane Society event, April 20th. Contact Ashley Weets for more information.

VII. **Unfinished Business**

- Title 9 – HR still training
- Electronic Timesheet training – HR working on dates
- Buy-a-Brick – Contact Jim DeCristo for more information

VIII. **New Business**

- No new business

IX. **Adjournment** 12:00 p.m.

submitted by: Sarah Lawrence, Secretary