



**UNCSA**  
**Minutes of the Staff Council Meeting**  
November 15, 2012

*Please silence all cell phones and kindly refrain from text messaging/sending emails during the meeting.*

**I. Welcome**

- Called to Order – Elizabeth Spruill, Chairperson
  - Called to Order at 11:10am
- Roll Call – Sarah Lawrence
  - Attendance
    - Representatives:
      - In attendance: 14 (quorum)
        - Rebecca Brown, Stephen Cochrane, Abby Coleman, Suevary Crawford, Mary Graves, , Sharon Hush, Bobby Jackson, Kesa Jessup, Leslie Kamtman, Diane Millette, Kathi Rainwater, Elizabeth Spruill, , Dolores Watson, Ashley Weets,
      - Excused: 4
        - Bill Huesman, Debra Thompson , Alex Johnston
    - Alternates:
      - In attendance: 3
        - Sarah Lawrence, Jonas Silver (voting for Debra Thompson), Joseph Roberts, Phil Verpil
    - Committee Chairs/Honorary Members: 2
      - In attendance: 2
        - Jim DeCristo, Nyambi Shannon (Ex Officio/Past Chair)
    - Visitors:
      - In attendance: 4
        - Jennifer Wells, Joe Rick, Erik Salzwedel, Gail Phillips

**II. Approval of minutes**

- Motion: Leslie Kamtman
- Second: Rebecca Brown
- Amend to add Jonas Silver to Alternates in attendance.
- Passed by majority

**III. Administrative Updates**

- Chancellor Search Committee – Nyambi Shannon
  - Send any questions/comments to Nyambi Shannon

**IV. Committee Reports**

- Executive Committee – Elizabeth Spruill, Chair
  - In process of reviewing By-Laws
    - Will send updates to district reps to be reviewed before next meeting and voted on at next meeting
- Membership & Elections Committee – Mary Graves, Chair
  - Nominations in process for District 1 representative
  - 2 new staff members
    - Matthew Denny (Campus Police)
    - Britney Pannell
  - Gary Cobb (Campus Police) is New alternate for District 10 –
- Professional Development Committee – Leslie Kamtman
  - Meeting with James Lucas to discuss staff professional development workshops
    - Suggested Basic Computer Skills workshops

- Social Events Committee – Nyambi Shannon
  - October Pumpkin Carving contest and Bake Sale received \$50.00 to be donated to the Susan G. Komen organization.
    - Five staff members entered the costume contest
    - No staff members entered a carved pumpkin.
  - Holiday Pot Luck, Friday, December 14, 2012 from 12:00 noon to 2:00 p.m.
    - Contact Committee Members if you know what you are bring
    - Bring cans of food for Second Harvest
- Community Service Committees – Ashley Weets
  - Will be going to Mrs. Pumpkins Bakery Saturday, November 17<sup>th</sup>
    - Proceeds go to the Children’s Center
  - Nothing in December
  - Human Society in January
  - Community Garden on hold
- Employee Moral Boosting Task Force – Elizabeth Spruill
  - Edwin Martinet will chair this committee
  - Joe Rick and Elizabeth Spruill have started a group lunch walk
    - Mondays and Fridays from 12:45 p.m. to 1:30 p.m.
    - If weather does not permit walking outside, the group will walk inside the Gray Building.
    - Christina Dowell has created a spreadsheet with different times.
      - Elizabeth Spruill will send to Reps. to distribute to district staff members to enter in best time available to walk.

**V. Unfinished Business**

- No old business

**VI. New Business**

- Distribution of Nutcracker Tickets for Community Night – Mary Graves
  - Need a better system of picking up tickets
  - Staff Council will compile suggestions and send to Kathryn Laidlaw
- December Staff Council meeting will be moved from December 20<sup>th</sup> to December 13<sup>th</sup>

**VII. Adjournment 11:59 a.m.**

*submitted by: Sarah Lawrence, Secretary*