



## ***Minutes of the Staff Council Meeting***

January 17, 2012

### **Representatives in Attendance**

Stephen Cochrane, Abby Coleman, Benjamin Collier, Mary Graves, Nakita Green, Bill Huesman, Alex Johnston, Leslie Kamtman, Sarah Lawrence, Diane Millette, Lauren Partin, Erik Salzwedel, Russell Scott, Nyambi Shannon, Elizabeth Spruill, Dolores Watson

### **I. Call to order**

Nyambi called to order the regular meeting of the UNCSA Staff Council at 11:04am on January 17, 2012 in the Eisenberg Social Hall.

### **II. Approval of minutes from last meeting**

Minutes of the December meeting were approved with the addition of the announcement of 15% discount from the YWCA, which had been omitted from the printed copies (motion, Cochrane; second, Johnston)

### **III. Committee Reports**

#### **A. Executive Committee –**

The chair invited representatives to attend the **UNC Staff Assembly** meeting next Tuesday 8am – 4pm by video-conference. Amanda, Kay, and Genell will attend. Nyambi will attend in person.

February focus of Staff Assembly is HAVE A HEART. All staff are encouraged to participate in community service this month. Nyambi has been communicating with the representatives from WSSU on a shared project, but a project has not been decided.

Senate bill 575 review by Education/Higher Education Committee of the NC Senate will be held at Feb. 15 meeting.

The Staff Council web page has been updated.

#### **ANNOUNCEMENT – UNCSA Food Drive**

UNCSA Residence Life (Ramona Richmond and Nakita Green) is organizing a community food drive. All donations go to Second Harvest Food Bank of Northwest NC. March 24 will be the Saturday for the community to drive-through and drop-off. Campus collections will run from Feb 13 – Mar 23 at various sites on campus. Collections will have different themes during the drive. Details at <http://fooddrive.uncsa.edu>

March 23 Talent Showcase faculty, staff, and students. Community will be charged food donation for admission to Talent Showcase at Crawford Hall 7:30

Zumbathon is being offered for a 5 can donation.

CAN sculpture designs will be judged and artists selected to complete projects with donated cans.

#### **B. Membership and Elections Committee –**

Goals for 2012

- a. Elections will be held for even-numbered districts and a few other vacancies.
- b. 11<sup>th</sup> Annual Outstanding Service Award – nominations and selection committee.
- c. Celebration of Excellence Award Ceremony in coordination with Provost, Student Life, and Financial Aid.
- d. Welcome letters to new employees. Welcome gifts for new employees.
- e. Desire to revitalize the “District Spotlight” at Staff Council and include tours.

f. Assist with advertising of Staff Council events and photo-documentation.

**C. Professional Development Committee –**

Tues, Jan 24, 10am - Workshop on MS Outlook by TaWanna Archia  
225 in the Welcome Center - limited to 8 participants

**D. Social Events Committee – Community Service Committee**

Thank you to Aramark and Administration for their assistance in making Holiday Potluck successful. Thank you to musicians Lisa Ransom, Jefferson Dalby, and Erik Salzwedel for providing holiday music. Canned goods for Sunnyside Ministries were delivered in December.

Chili Cook-off is scheduled for Friday, February 24, 11:30 – 1:30 in Eisenberg Social Hall and will include Soup, cornbread, desserts and drinks for \$4.

**IV. General Session**

**A. Old Business – Meeting Time**

Nyambi asked the Council about the change of day and/or time for SC meetings. This surfaced after comments that afternoons would be better for some. It was decided to send email to survey for meeting time.

**B. New Business – Morale Challenge**

The Chair requested that each Representative present suggestions to improve morale.  
*The following notes are of a brainstorming session, with no motions, no decisions, no adoptions.*

Ombudsman available to staff – to hear ideas, complaints, recommendations. Unaffiliated and neutral. It was mentioned that this person could be outsourced or reside off-site?

Electronic forum/newsletter to exchange ideas anonymously.

Electronic platform for exchanges and internal bartering.

Does Blackboard offer a resource for a forum for dissemination of ideas?

Tour - Let's look at the whole campus and decide collectively where needs are.

Suggestion Box or Ask-It Basket - Possibly have one per department. Allow staff to suggest anonymously or ask questions.

Storming of different offices by Administration or Human Resources. Hand out stuff, free food, t-shirts, etc.

Mini arts day – witness talent on this campus to be reminded why we are here.

Raises and/or more time off

Lunch tickets – invite someone outside of department to share lunch; match up reps w someone they don't know

Lunch time game day – board or card

Employee Appreciation Week – Focus on Recognition for Departments, not just individuals

Dinner and a movie event – Dinner and show

District meetings – get to know the employees you represent

Need to call an all-staff meeting or meeting with faculty.

**V. ADJOURNMENT 11:54am**

*submitted by: Erik J. Salzwedel, secretary*