



UNCSA
Minutes of the Staff Council Meeting
June 20, 2013

I. Welcome

- Called to Order – Elizabeth Spruill, Chairperson at 11:04 AM
- Roll Call – Sarah Lawrence
 - Attendance – there is a quorum (15 representatives plus two (2) alternates representing District 8 and District 9) (12 constitutes a quorum)
 - Representatives: 15
 - Marilyn James, Philippe Verpil, Rebecca Brown, Sue Crawford, Abby Coleman, Mary Graves, Sharon Hush, Kesa Jessup, Leslie Kamtman, Kathi Rainwater, Elizabeth Spruill, Dolores Watson, Bobby Jackson, Diane Millette, Debra Thompson.
 - Excused: 5
 - Chris Grubbs, Vicki Berry, Allen Carnes, Debra Thompson, Kurt Linney.
 - Unexcused: 2
 - Stephen Cochrane, Bill Huesman
 - Alternates: 4
 - Sarah Lawrence, Joseph Roberts, Alex Johnston, Jonas Silver
 - Other: 3
 - Nyambi Shannon (Ex Officio/Past Chair), Jim DeCristo, Delores Harris (HR)
 - Visitors: 2
 - Patsy Seiler (FilmMaking), Erik Salzwedel (Advancement & Development)

II. Approval of minutes

- Motion: Mary Graves Second: Leslie Kamtman Passed by majority.

III. Chair Reports

- Report from COO Meeting – Elizabeth Spruill
 - E. Spruill attended the Chancellor's Golf Cup. Winston-Salem State won UNCSA came in next to last.
 - Joe Rick, Sonny Linney and Nyambi Shannon volunteered at the event.
 - The event grossed \$28,000. \$18,780 was applied to the Janet Royster Scholarship. This scholarship is for staff.
 - Elizabeth will place pictures on Facebook and send them to Sarah Lawrence to place on the Staff Council Website.
 - Received an email from Chuck Brink on the house budget proposal for 2014-2015 and will forward to all of staff council.
- Jim DeCristo
 - The University System will be impacted by the state budgets.
 - There will be cuts and hopefully new revenue that is coming in will help offset any cuts to UNCSA.
 - James Moeser was on campus this week. He is looking forward to coming on board on August 1. He will meet with the leadership teams and staff council. He may be here up to one year depending on long it takes to find a new Chancellor.
 - David Nelson will be Acting Chancellor July 1 through July 31.
 - Certificates – Elizabeth Spruill
 - Elizabeth presented a certificate to each of the outgoing representatives and alternates. Certificates were also presented to the committee chairs.

IV. Committee Reports

- **Executive Committee – Elizabeth Spruill, Chair**
 - COO meetings have been cancelled for the summer
- **Membership & Elections Committee – Mary Graves, Chair**
 - Having problems getting new representatives.
 - Will form a by-laws committee to look at changing the by-laws.
 - Mary won \$100 from JP Looney's and served lunch for everyone at the meeting.
- **Professional Development Committee – Leslie Kamtman, Chair**
 - Adobe and Microsoft Outlook training will be offered during the summer months as well as continuing with the Lunch & Learn series.

Social Events Committee – Angela Tuttle and Nyambi Shannon, Co-Chairs

- None to report

- **Community Service Committee – Ashley Weets and Jamie Moore, Co-Chairs**

- Tour De Tanglewood will be held on September 28th and 29th. There will be an UNCSA bike team. There will be “mini” bike rides before the event to help prepare for the event. If you would like to participate contact Dean Wilcox.
- Working on getting the community garden organized.

V. Unfinished Business

- None

VI. New Business

- Dolores Watson encouraged everyone to attend the July 18th meeting. Elections will be held at that meeting for Chair Elect and Secretary.
- Delores Harris stated that the SPA Timesheet training will be held August 20 through 22. There was a discussion regarding the date as it is the beginning of orientation week and staff will not be able to attend. Delores will look into changing the dates.

VII. Adjournment 11:50 a.m.

submitted by: Sarah Lawrence, Secretary