



UNCSCA

Minutes of the Staff Council Meeting

April 18, 2013

I. Welcome

- a. The meeting was called to order by the Chairperson, Elizabeth Spruill, at 11:05 a.m.
- b. Roll Call was taken by having attendees sign in as they arrived. Mary Graves, who was filling in for the Secretary, Sarah Lawrence, announced that quorum was attained (50% of 21 reps plus 1).
 - i. Representatives in Attendance: Rebecca Brown, Stephen Cochrane, Abby Coleman, Suevary Crawford, Mary Graves, Sharon Hush, Bobby Jackson, Kesa Jessup, Leslie Kantman, Diane Millette, Elizabeth Spruill, Philippe Verpil, Dolores Watson, Ashley Weets (14)
 - ii. Representatives Excused: Vickie Berry (on leave), Allen Carnes, Bill Huesman, Marilyn James, Kathi Rainwater, Debra Thompson (6)
 - iii. Representatives Unexcused: Kurt Linney (1)
 - iv. Alternates: Chris Grubbs (representing District 9), Alex Johnston (representing District 8), Joseph Roberts (3)
 - v. Other: Jim DeCristo, Delores Harris, Lauren Iley-Spear, James Lucas, Nyambi Shannon, Jennifer Wells (6)

II. Approval of Minutes

- a. Motion to approve the minutes from the March 21, 2013 Staff Council meeting was made by Alex Johnston, second by Sharon Hush, passed unanimously.

III. Chair Reports

- a. Nyambi Shannon, Dolores Watson, Joe Rick and Elizabeth Spruill attended April Staff Assembly meeting on April 15 and 16.
 - i. Tom Ross spoke about budget and strategic plan; he has appointed two Chancellors (Chapel Hill, Central); hopes to announce our Chancellor around 04/26.
 - ii. Health Benefits person spoke; we may see changes in 2014 to our Health Care program due to ObamaCare.
 - iii. Presented 2013-2014 proposed Legislative Agenda.
 - iv. Ombudsman program is being considered.
 - v. Discussion on outsourcing bookstores, mail centers and dining services.
 - vi. Still looking at "Best Practices" document.

IV. Announcements

- a. Evaluation of UNCSCA Provost – email was sent out by Dale Pollock to all faculty and staff. Deadline extended to Monday, April 22. Dean evaluations that are being conducted are for their area only.
- b. We have lost Ben Collier, representative from District 9, due to a long battle with cancer. He was part of the Grounds crew. Our sympathies to his family. He will be missed.

V. Administrative Updates

- a. James Lucas, H.R.
 - i. From All-Faculty/All-Staff meeting on 04/17 – UNC President Tom Ross said that we have to come together as a campus and welcome/accept the new chancellor; asked for engagement.
 - ii. Health Care Changes – will mostly affect UNCSCA with regards to temporary employees who work more than 30 hours – very costly. Will have to pay benefits to temps that work 30 or more hours per week. We may need to do

- business differently with respect to temps. Could go through temp agency, instead of HR. It's about retaining employment.
- iii. Title 9 – training is still going on. Will put video on website; can track who viewed it and give credit to individuals. Looking at attendance at past sessions.
- iv. Exempt employees leave report/timesheet entry training on April 30 and May 1 in RJR Screening Room; 15 minutes long; will be sending out email shortly, plus it will be listed in the EFE.
- b. Delores Harris, H.R.
 - i. Customer Service Training has been rolled out and will be on-going; also looking for suggestions for other training you would like to have.
 - ii. New Title – Deputy Title 9 Coordinator (sexual harassment)
 - 1. April is Sexual Harassment Awareness Month: Denim Day USA on Wednesday, April 24th in Pickle Jar; spread the word to wear denim.
 - 2. “Start By Believing . . .” blue ribbons will be handed out.

VI. Committee Reports

- a. Executive Committee – Elizabeth Spruill
 - i. Did not meet this month due to scheduling problems.
- b. Membership and Elections Committee – Mary Graves
 - i. New employees this month are: Lauren Iley-Spear (High School Residence Life), Jena Wabel and Nora Nicholson (both from Campus Police). Lauren was present at the meeting and was introduced to all.
 - ii. Upcoming Elections will be held in May/June for the Districts 1 (Administration), District 3 (Hanes Commons), District 5 (Film, Music, CPF), District 6 (D&P, H.R., I.T.), District 7 (Dance, Drama, High School Academics), District 9 (Facilities Management and District 11 (Housekeeping). Elections for Chair-Elect and Secretary will be held at the first meeting of the new fiscal year.
 - iii. Staff Outstanding Service Award: 51 nominations received for 29 individuals. Celebration of Excellence Awards ceremony, which includes Years of Service awards this year, will be held on Wednesday, April 24, from 12:30-1:30 in Daniels Plaza (Performance Place if inclement weather).
- c. Professional Development Committee – Leslie Kamtman
 - i. Thank you to Delores Harris (Customer Service) and Nakita Green/Ramona Richmond (Couponing) workshops.
 - ii. Upcoming workshops – Adobe Acrobat and Excel this summer.
- d. Social Events Committee –Nyambi Shannon
 - i. Thank You to participants of Kickball game (50 people); faculty won (mixed with staff).
 - ii. Next one will be rescheduled to next Friday. Great opportunity to network, meet new people.
 - iii. Chili Cook-Off cancelled due to lack of participation.
 - iv. Working on “Bricks” suggestion.
- e. Community Service Committee – Ashley Weets
 - i. Saturday In-Service is this Saturday from 9 a.m.-12 p.m.

VII. Unfinished Business

- a. There was none.

VIII. New Business

- a. Congratulations to Nyambi Shannon and Delores Harris who will be graduating in May.

IX. Adjournment

- a. The meeting was adjourned by the Chairperson, Elizabeth Spruill, at 11:57 a.m.

submitted by: Mary Graves (for Sarah Lawrence, Secretary)