



UNCSA
Minutes of the Staff Council Meeting
October 18, 2012

Please silence all cell phones and kindly refrain from text messaging/sending emails during the meeting.

I. Welcome

- Called to Order – Elizabeth Spruill, Chairperson
 - Called to Order at 11:10am
- Roll Call – Sarah Lawrence
 - Attendance
 - Representatives:
 - In attendance: 14 (quorum)
 - Stephen Atkinson, Rebecca Brown, Abby Coleman, Suevary Crawford, Mary Graves, Bill Huesman, Sharon Hush, Bobby Jackson, Leslie Kamtman, Kathi Rainwater, Elizabeth Spruill, Debra Thompson, Dolores Watson, Ashley Weets, Jonas Silver
 - Excused: 4
 - Vickie Berry, Diane Millette, Kesa Jessup, Alex Johnston
 - Alternates: 3
 - Sarah Lawrence (voting for Kesa Jessup), Joseph Roberts, Phil Verpil
 - Committee Chairs/Honorary Members: 4
 - Jim DeCristo, Delores Harris (representing James Lucas) Nyambi Shannon (Ex Officio/Past Chair), Angela Tuttle (Committee Chair)
 - Visitors: 6

II. Approval of minutes

- Motion: Leslie Kamtman
- Second: Nyambi Shannon
- No Discussion
- Passed by majority

III. Administrative Updates

- Human Resources – Delores Harris
 - 2013 Calendar:
 - Good Friday will be taken on December 22, 2013
 - Veterans Day will be taken on December 23, 2013
 - New Payroll System for SPA and EPA-NT
 - Information will be in the EFE
- Administration - Jim DeCristo
 - Chancellor
 - Last day will be June 30, 2013
 - General Administration will conduct the Search
 - New Chancellor appointment by April/May to start July 1, 2013
 - Plan Updates
 - Campus Master Plan Process
 - Work will proceed slowly until new chancellor is on board
 - Required by Board of Governors
 - In existence for more than 10 years
 - Strategic Plan
 - Work will proceed slowly until new chancellor is on board
 - Other
 - No impact on building projects
 - No All staff meeting for staff to ask questions concerning the search and process
 - Searches from all campus are happening within a very short period of time by GA
 - Interim is only brought in if needed.

IV. Committee Reports

- Executive Committee – Elizabeth Spruill, Chair
 - October 1 – Provost Meeting
 - UNCSA Compact
 - Mission/Guiding Principles
 - High School Administration Forum
 - Dean of Film Search will take place after the New Chancellor arrives (J. DeCristo)
 - October 2 – Chief Operating Officer Meeting
 - James Lucas – HR- Benefits of Enrollment
 - Do not wait until last minute
 - Lisa Hardin-Smith – IT - Wireless Project is going on in all areas
 - Jamie Moore – Construction pictures are on the Facilities website
 - Working with Campus Police to share the Bike Ride Share Program
 - Students, Faculty and Staff will be eligible to use the Bikes
 - Faculty Rank Approved
 - Next step – Rank must be approved by Tom Ross and BOG
 - James Lucas – Employee Appreciation Day discussed
 - October 5 – Board of Trustees Meeting
 - New Chair – Rob King
 - \$2.4 Million raised in Donations
 - \$6 Million raised for the Kenan Executive Scholarship
 - 20% increase in student counseling
 - The Pet a Dog program is used for counseling
 - Most all students participate
 - Representatives from all five schools
 - Dale Pollock – Faculty Council Chair
 - Staff Council and Faculty Council need to work together
 - October 15-16 – UNC Staff Assembly Meeting
 - Staff Council members attended
 - Creating a new strategic plan
 - Need \$9.1 billion budget for next three months
 - Researching Health Plan for families
 - Edwin Martinat received the Erskine Bowles Service Award
- Membership & Elections Committee – Mary Graves, Chair
 - Several new employees
 - Lost representative in District 1
 - Lost alternate in District 10
- Professional Development Committee – Leslie Kamtman
 - Meeting with James Lucas to discuss staff professional development workshops
- Social Events & Community Service Committees – Nyambi Shannon
 - Social Events and Community Service Committees are once again two separate committees
 - Need volunteers for each of these committees
 - Breast Cancer awareness
 - Wear Pink on Fridays for month of October
 - Pumpkin Carving contest and Bake Sale
 - Wednesday, October 31 from 11:00 AM – 2:00 PM
- Employee Moral Boosting Task Force
 - Nothing Reported

V. Unfinished Business

- No old business

VI. New Business

- Elizabeth Spruill moved to amend the By-Laws (Section IV. Meetings, B. Annual All-School Staff Meeting) from "...a meeting each August..." to "a meeting in the Fall semester and a meeting in the Spring semester".
 - Nyambi Shannon Seconded
 - Discussion held – more explanation needed
 - Motion passed

VII. Celebration In Recognition of Edwin Martinat

- Kay Boswell spoke about all of Edwin's accomplishments and the Erskine Bowles Service Award
 - Edwin received flowers and a "crown" (hat) and a standing ovation
- A celebratory party in honor of Edwin winning the Erskine Bowles Service Award followed the meeting.

VIII. Adjournment 12:04 p.m.

submitted by: Sarah Lawrence, Secretary